

**Butte County Ambulance Service Board Meeting
Belle Fourche Ambulance Hall
September 28, 2023**

Attendance: Sherry Hocking, Frank Walton, Clark Sowers, Jake O'Byrne, Donnie Walding, Bob Somervold

Absence: Allen Youngberg, Karrol Herman

Call to Order: Chairman Walton called the meeting to order at 5:30pm

Approval of Agenda: Motion by Bob to approve the agenda, second by Clark. All in favor, motion carried.

Approval of the August 24, 2023 meeting minutes: Motion by Bob to approve the August meeting minutes as written, seconded by Clark. All in favor, motion carried.

Approval of the September 14, 2023 Special meeting minutes: Motion by Bob to approve the September Special meeting minutes, seconded by Clark. All in favor, motion carried.

Financial report discussion: Jake went over the financials with those present. He will have a new employee starting on October 8, 2023 to fill his vacant position. He brought the boards attention to the SDRS and Employee Benefit area of the financial report. He is working to ensure this is paid, up to date, if there are any penalties, and to see if payment(s) can be set up electronic. If there are any penalties due to late payment, he assured the board they will come off his bill. He is also working through the collections service payments as to which should be under Belle and which should be under Newell

- Sherry provided the board some data PCC sent to both Directors regarding income from FY 2022 and FY 2023 to date. We are tracking a head for FY 2023.
- First National Bank Newell CD – it is currently being held at the Newell Ambulance Hall. Motion made by Clark to have Jake secure the CD in his safe, second by Bob. All in favor, motion carried. Sherry will get the CD over to Jake.
- Sherry inquired if it may be beneficial to see if PCC Ambulance billing would be able to provide a training for the board. Sherry will contact and see if this can be set up.

Motion by Bob to approve the financials, second by Clark. All in favor, motion carried.

Director Reports:

- **Newell** – Reported for August they responded to 19 calls. During this time frame 4 of the calls were for Butte/Lawrence County Fair stand-by's which we received \$1011.00 reimbursement, 4 of the calls ended with a refusal for the same patient in which 2 were billed out for treat no transport at \$60 each. Sherry is now working with the patient through the CHW program and billing the grant for reimbursement as the patient does not have Medicaid. Communicated beginning January 1, 2024 Medicare will begin reimbursements for CHW work. This will be a good thing for the program. The board was provided the requested data for: mileage, Newell bank balances, and training report. Communicated to the Board the dollar amount of claims which were sent to collections for the service in the month of August.
- **Belle Fourche** – Reported for August 88 requests for service. This is an uptick from the last few months. They did have a trip into Montana and a couple of second crew calls for the month. Donnie reported he has hired a new Paramedic who will start in a couple of weeks. He will also be starting an Advanced class in October with 4 students enrolled.
- **Credit Care Limit** - The Directors reached out to Card Member Services to request the July meeting Board approved credit line increase. A denial notice was received. Jake informed the board he went to Pioneer Bank & Trust, Belle Fourche to try and make a payment on the credit card and was informed he needed to call the new card holder company which is Elan Financial Services.

Motion made by Clark for the Belle Fourche Ambulance apply at First Interstate Bank, Belle Fourche SD for a \$5000 credit limit credit card through Butte County Ambulance Service and Newell Ambulance apply at First National Bank, Newell SD for a \$5000 credit limit credit card through Butte County Ambulance Service, second by Bob. All in favor, motion carried.

Motion made by Clark to approve the director reports, second by Bob, motion carried.

- **Old Business –**
 - **Forensic Accounting** – Board requests this item be tabled. A copy of the 2022 financial review completed by Casey Peterson will be provided to all new board members.
- **New Business** – Nothing to report
- Next meeting will be October 26, 2023 Belle Fourche Ambulance Hall

Motion made by Bob to adjourn the meeting, second by Clark. All in favor, motion carried.

Recorder Sherry Hocking _____