

**Butte County Ambulance Service Board Meeting
Newell Ambulance Hall
November 16, 2023**

Attendance: Sherry Hocking, Frank Walton, Clark Sowers (phone), Jake O'Byrne, Donnie Walding, Bob Somervold, Karrol Herman

Absence: Allen Youngberg

Call to Order: Chairman Walton called the meeting to order at 5:31pm

Approval of Agenda: Requested to add PCC Ambulance billing to old business. With that addition, motion by Bob to approve the agenda, second by Karrol. All in favor, motion carried.

Approval of the October 26, 2023 meeting minutes: Motion by Bob to approve the October meeting minutes as written, seconded by Karrol. All in favor, motion carried.

Financial report: Jake went over the financials with those present.

- Belle Fourche Insurance check for the roof will be deposited as the work on the ambulance barn roof is complete.
- Cost of Living Increase: A 5% pay increase for ambulance staff was proposed during budget meetings. This was already included in the budget which was previously approved.
- AAA Collections: Donnie briefed the board on several documents he has received requesting permission for AAA Collections to move forward with law suits on ambulance claims which at 3-5 years old, have small balances remaining and some patients are deceased. Butte County Ambulance Service no longer uses AAA Collections. Concurrence by Board to not move forward taking into consideration the information provided.

Motion by Bob to approve the financial report, second by Karrol. All in favor, motion carried.

Director Reports:

- **Newell** – Reported for October 15 requests for service. The 3 standbys receive reimbursement. The board was provided the requested data for: mileage, Newell bank balances, and training report.
 - Jake brought over the First National Bank credit card. This will be used by the Newell Ambulance Director.
- **Belle Fourche** – Reported for October 72 requests for service. This is down but looks to fall more inline with normal call volume. They received training with Dr. Lassagaurd on refusals.
 - Air conditioner units have been removed off the roof. Waiting on new AC units.
 - Purchased new studded snow tires for 9-B. Working on getting ready for winter.

Motion made by Karrol to approve the director reports, second by Clark. All in favor, motion carried.

- **Old Business** –
 - **Insurance Renewal** – Donnie and Sherry received an email regarding a change to the company which has our insurance. The email was provided to Jake, he will follow-up.
 - **PCC** – They plan to meet with the board during the January Board meeting either face to face or zoom depending on the weather.
- **New Business** – Nothing to report
- **Tabled Item:** Forensic Accounting – this has been resolved. As it is no longer pending it will be removed for the agenda.
- Next meeting will be December 28, 2023 Belle Fourche Ambulance Hall

Motion made by Bob to adjourn the meeting, second by Karrol. All in favor, motion carried.

Recorder Sherry Hocking _____