



City of Pleasant Valley Missouri
Meeting of the Board of Aldermen
July 7, 2025

Call to Order: A regular session meeting of the Pleasant Valley Board of Aldermen was called to order at City Hall, 6500 Royal Street, Pleasant Valley, Missouri, by Mayor Renee Flippin on Monday, July 7, 2025, at 6:00 p.m. Copies of the agenda, minutes, and council bills to be considered were available in the lobby for public inspection prior to the meeting.

Roll Call:

Present: Alderman Patrick Gallagher, Alderman John Callaghan, Alderwoman Debbie Scarborough, Alderman Dean Showers, Alderwoman Linda Jacoby, and Alderwoman Stephanie Freeman

Absent: Alderwoman Serenity Ohlsen, 1 vacancy in Ward 3

Staff Present: City Clerk Matthew Chapman, Fire Chief Pete Knudsen, Public Works Director Chris Cronk, Police Officer Johnny House, Court Administrator Sarah Everhart

Consent Agenda: Alderman Gallagher moved to approve the consent agenda. Alderwoman Jacoby seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

Mayor's comments: None

Aldermen Comments: None

Old Business: None

Public comments and guests: Matt Newcomer addressed the Board of Aldermen stating that the city had lost sight of its duties. Mr. Newcomer stated that the city had power over public areas, not private property, and that the city had added a nuisance ordinance for which he received 3 tickets, and his neighbor received none for the same violation. Alderman Gallagher asked Mr. Newcomer to call or email him to discuss his concerns, or he could also contact the mayor.

City Attorney and other professional services: None

City Clerk: City Clerk Matthew Chapman provided a written administration report to the Board of Aldermen and asked that the Board of Aldermen declare the provided list of items as surplus so they could be disposed of properly.

Alderman Gallagher moved to declare the provided list of items as surplus and dispose of them. Alderman Callaghan seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

Human Resources: No report.



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Public Works Department: Public Works Director Chris Cronk provided a written report to the Board of Aldermen and noted that the Special Roads District would be meeting on Wednesday night to approve the amount they will be providing the city for paving projects. Mayor Flippin recommended that Tandem Paving attend the next Board of Aldermen Meeting to explain the breakout of costs including mobilization.

Alderwoman Freeman stated that she had been working with Director Cronk and felt that he needed a laptop to properly do his job, specifically using GIS. She stated that the Public Works building needs an air purifier to eliminate the foul odor after multiple visits from an exterminator. Alderwoman Freeman would like to see all Public Works staff get laptops, but Director Cronk felt like only himself and Assistant Director Butts would need individual laptops.

Fire Department: Fire Chief Pete Knudsen stated that delivery of the ambulance had been pushed to mid-September.

Police Department: No report

Mr. Newcomer delivered a USB drive to Alderman Gallagher who said he would review the contents and report back to the Board of Aldermen at a future meeting.

Municipal Court: Court Administrator Sarah Everhart provided a written report to the Board of Aldermen and stated that the last time the nuisance ordinance was updated was to match Senate Bill 5.

Personnel Committee:

Alderman Gallagher stated that there was a need in Administration for account reconciliation. Mayor Flippin is proposing that the scope of work be identified and that the city enter into a 1099 Contract Agreement with an individual to complete this project. The contract employee would not have access to the City's Incode software program. Clerk Chapman will create a contract for the Board of Aldermen to consider. Alderman Gallagher recommended that payment of the contractor be set up as block of progress pay.

Alderman Gallagher moved to direct the City Clerk to work with the members of the Administration Department and the City Attorney to create a contract for the purpose of account reconciliation. Alderwoman Scarborough seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

Alderman Gallagher stated that the City Collector is an elected position in Pleasant Valley and that a number of years ago the ordinance detailing the duties of the position was amended to eliminate all of those duties. Alderman Gallagher proposed redefining the City Collector position to allow the position to collect business license and other fees. The City Collector would attempt to collect overdue fees from city businesses.



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Alderman Gallagher moved to direct the city staff to work with our legal team to draft an ordinance that allows the City Collector to perform additional collecting activities at a compensation rate that is reasonable. Alderwoman Scarborough seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

Finance Committee: Finance Chair Patrick Gallagher noted the transfer of \$250,000 in funds from the Sewer fund to an investment fund via a 6-month CD. Alderman Gallagher asked the Board of Aldermen to schedule a Finance Committee Meeting to discuss what other funds held in cash could be moved to an investment account. A Finance Committee Meeting was scheduled for Tuesday, July 15th at 4:30 pm.

New Business: None

Alderman Callaghan moved to accept the appointment of Jason Roberts to the Planning and Zoning Committee. Alderman Showers seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

Alderman Callaghan moved to accept the appointment of Jen Gallagher to the Parks and Recreation Board. Alderman Showers seconded the motion. The vote was as follows: Gallagher – abstain, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent, Motion passed 5 ayes, 0 nays, 1 absent, 1 abstain, 1 vacant.

Adjournment: There being no further business, Alderman Showers moved to adjourn. Alderwoman Freeman seconded the motion. The vote was as follows: Gallagher – aye, Callaghan – aye, Jacoby – aye, Scarborough – aye, Showers – aye, Freeman – aye, and Ohlsen – absent. Motion passed 6 ayes, 0 nays, 1 absent, 1 vacant.

The meeting adjourned at 7:15 pm.

Mayor Renee Flippin

ATTEST: _____
Matthew Chapman, City Clerk