



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular/Special Meeting: ***Village Board***

Date and Time: ***Monday, July 22, 2024 at 7:00 pm***

Location: ***Deerfield Village Hall, 23 West Nelson St., Deerfield, WI 53531***

Members: ***Tracy Curtis, Tessa Dunnington, Greg Frutiger, Kerri Hewitt, Scott Tebon, Gary Wieczorek, David Wilkinson***

(Number of Members needed to meet quorum requirements: 4)

- 1) Call to Order/ Roll Call
- 2) Approval of the Agenda
- 3) Public Comment

Attention Citizens: The Village Board has reserved up to 15 minutes for the public to address the Board on any matter, other than for a public hearing listed below (if applicable). To address the Board, please complete a "public comment sign up" form and submit it to the Village Administrator prior to the meeting or indicate your inclination to address the Board upon the President's announcement of the public comment segment of the agenda. If the President determines that no one is present or that no one else wishes to address the Board, the President may end the segment earlier than the allotted time. If the President determines that 15 minutes is not adequate time for public comment, the President may enlarge the time unless the Board objects. For public hearings, comments can be made at the time of the public hearing segment of the agenda when the President recognizes the speaker. Alternatively, citizens can submit any commentary to the following email address: twillis@deerfieldwi.com

- 4) Announcements
 - a. The next regularly scheduled meeting is August 12, 2024 at 7:00 pm
- 5) Public Hearing
none
- 6) Committee Reports
 - a. Finance
 - b. Plan Commission
 - c. Municipal Needs
 - d. Public Works
 - e. Park
 - f. Library
 - g. Fire
 - h. Joint Police
 - i. EMS
 - j. Joint Interactive
 - k. Deerfield Cares
 - l. Community Center

- m. Cable
- n. Personnel
- o. DCCVA
- p. BID

7) Unfinished Business

none

8) New Business/Consent Agenda

Note: that prior to voting on the consent agenda, items may be removed at the request of any Board member and placed in the Non-Consent segment immediately following action on the consent agenda.

- a. Minutes of the July 8, 2024 meeting of the Village Board.

Finance Committee

- b. Review of Village Checks issued from July 6, 2024 – July 21, 2024.
- c. Recommendation on issuance of an operator's license renewal for the period of July 23, 2024 – June 30, 2025 for: Reese Clostermery – Deerfield Grille.
- d. Recommendation on the authorization of Amy Posner to be given access to Village bank Accounts Receivable ACH accounts as part of the Utility Bill processing.
- e. Recommendation on approval to Transfer funds from the Village's State Local Investment Pool to the Bank of Deerfield as part of a financial restructuring based on recommendations from the Village's 2023 audit report.

Municipal Needs Committee

- f. Recommendation on Cybersecurity services received by Novatech.

Parks & Recreation Committee

- g. Recommendation on a request by Lucas Elliot for to complete an Eagle Scout project at Drumlin Park.
- h. Recommendation on a Park Rental Agreement with the Deerfield Lion's Club to hold Chilifest on September 28, 2024 at Fireman's Park.
- i. Recommendation on a request by Tydish Running c/o Nicole Diedrick- Race Director to hold the event Quiet Silence race on December 6, 2024 with use of the Community Park shelter.
- j. Recommendation on a preferred Village Park Tree list policy.

9) New Business/Non-Consent Agenda - Items Removed from Consent (if applicable):

- a. Any items removed from the Consent Agenda.
- b. Discussion and possible action on the updating of building permit fee rates
- c. Discussion and possible action on a development agreement between the Village of Deerfield and Wski Investment, LLC for the construction of 34 buildable lots on Outlot 16 known as Drumlin Hills.
- d. Discussion and possible action on the zoning text for Outlot 16 as part of the Drumlin Hills Development Agreement.
- e. Consideration to move into closed session pursuant to Wis. Stat. 19.85(1)(c) to discuss compensation or performance evaluation data of Village Employees.

Closed Session Notice: The Village Board for the Village of Deerfield may vote to go into closed session for item 9e for the purpose to deliberate and confer considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. A closed session for these purposes is authorized pursuant to Wis. Stat. Sec. 19.85(1) (c), which authorizes a governmental body, upon motion duly made, seconded, and approved upon by the majority of the members present as required under Wis. Stat. Sec. 19.85(1), to meet in closed session for the governmental body considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Upon conclusion of the closed session, the Personnel Committee will reconvene in open session, pursuant to Wis. Stat. Sec. 19.85(2), for possible additional discussion and action concerning any matter discussed in closed session or further business on the agenda.

- f. Consideration to move into open session to take action, if any, related to the closed session agenda items.

10) Department Reports

- a. Village Clerk
- b. Public Works
- c. Village Administrator

11) Adjournment

Notice Posted: July 18, 2024 at 2 pm

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE VILLAGE CLERK AT (608) 764-5404 OR 23 W. NELSON ST., FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.

Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.