

MINUTES

A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BLANCHARD WILL BE HELD ON TUESDAY, 23 SEPTEMBER 2014, 6:00 P.M., AT CITY HALL, 122 NORTH MAIN, BLANCHARD, OKLAHOMA, IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSION, CONSIDERATION AND TAKE APPROPRIATE ACTION RE:

A. MEETING CONVENED:

1. Call to Order at: 6:02 p.m.
2. Invocation & Pledge of Allegiance by: Tony Strickland
3. Roll Call:

Mayor Joseph A. Davis - present
Vice Mayor Michael Scalf, Sr. - present
Councilman Eddie Odle - present
Councilwoman Yvonne Lackey - present
Councilman Sedall Brooks - present

4. Determination of Quorum:

Present – 5
Absent - 0

B. PUBLIC COMMENTS: from the General Public [limited to 3-minutes per speaker] for a total of 15-minutes on City related NON-AGENDA items. Preference will be given to Blanchard Citizens and NO FORMAL ACTION will be taken.

None

C. BUSINESS AGENDA: The following items are hereby designated for discussion, consideration and to take appropriate INDIVIDUAL action as deemed appropriate for:

1. Take appropriate action on Resolution No. 2014___, a Resolution approving and accepting CDBG-EDIF Grant No. 16110 in the amount of \$1,000,000 and for providing job tracking.

Millie Vance addressed council and advised we need to formally accept the grant and provide for job tracking. RBI, LLC will create 51 new jobs and the city is required to track those jobs. In addition to those jobs, if any other entity connects to infrastructure created by this grant, the city will track those job for one year after completion of the project. Millie Vance will be the liaison and will track jobs until we have reached 51 new jobs.

MOTION by ODLE and SECOND by SCALF... to adopt Council Resolution No. 2014-22, approving and accepting CDBG-EDIF Grant No. 16110 in the amount of \$1,000,000 and providing for job tracking.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
 Nays – 0
 Abstain – 0*

2. Take appropriate action on Statements of Certification of Compliance of special contract conditions pursuant to CDBG-EDIF Contract No. 16110.

Millie Vance advised the Department of Commerce spells out specific items that are specified in the contract and the Council is required to certify that they will comply with the contract specifications as outlined in the Statements of Compliance.

MOTION by SCALF and SECOND by LACKEY... to approve and accept Statements of Certifications of Compliance of special contract conditions pursuant to CDBG-EDIF Contract No. 16110.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
 Nays – 0
 Abstain – 0*

3. Take appropriate action on adopting Ordinance No. __, an Ordinance relating to economic development within the City of Blanchard, OK, providing for mandatory provision of employment and beneficiary information to be furnished by any entity using Community Development Block Grant funded infrastructure improvements.

MOTION by ODLE and SECOND by LACKEY... to adopt Ordinance No. 605 relating to economic development within the City of Blanchard, Oklahoma, providing for mandatory provision of employment and beneficiary information to be furnished by any entity using Community Development Block Grant funded infrastructure improvements.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

4. Take appropriate action on adopting an Emergency Clause for Ordinance No. __ for the immediate effective date upon passage and publication.

MOTION by SCALF and SECOND by BROOKS... to adopt an Emergency Clause for Ordinance No. 605 for immediate effective date upon passage and publication.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

5. Take appropriate action on awarding the bid for the purchase and installation of LED Electronic signage. Bids received from:
 - a. Stewart Sign Co. \$23,529.80
 - b. Sign Innovations \$29,456.00 [a recommendation is forthcoming; staff is evaluating and double checking the bids].

MOTION by ODLE and SECOND by SCALF...to accept bid for the purchase and installation of LED Electronic signage from Stewart Sign Co. in the amount of \$23,529.80.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

6. Take appropriate action on awarding the bid for the renovations of the old library/former Methodist Church; and further status of the renovations and/or improvements [bids are due on Tuesday; a recommendation by the Architect will be made at the meeting].

Architect advised that disappointingly, we only received one bid today. Bid came in at \$7,542.00 to take out existing steps, put back in with ramp and some patch work in the concrete work and in the back some concrete work and some stairs.

MOTION by ODLE and SECOND by SCALF... to authorize Perryman and City Manager to determine alternatives that would be most likely to obtain bids and take steps to obtain bids for the city.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.
Motion carries: Ayes - 5
Nays - 0
Abstain - 0

7. Take appropriate action in making application to the Oklahoma Department of Transportation (ODOT) for the disposal of surplus land and relinquishment of land interests for economic development [a map of the proposed property will be available at the meeting].

City Manager advised we have been looking at two parcels of land. State has a program whereby if ODOT is not using the property, they will possibly sell it back to the city. We have to make application. Deeds have to be obtained from the County.

MOTION by SCALF and SECOND by BROOKS... to proceed with application with ODOT for acquisition of surplus land.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.
Motion carries: Ayes - 5
Nays - 0
Abstain - 0

8. Take appropriate action in authorizing City staff to make application to the Oklahoma Department of Transportation

(ODOT) when such applications for funding becomes available under the new Transportation Alternatives Program (TAP) to construct new sidewalks along Main Street from US-62 north to OK-76 [funds for the new program will be available after the new Federal Fiscal Year beginning October 1st with applications available shortly thereafter].

City Manager advised it will be very competitive but we would like to make application when they become available.

MOTION by ODLE and SECOND by LACKEY... to authorize city staff to make application to the Oklahoma Department of Transportation (ODOT) when such applications for funding becomes available under the new Transportation Alternatives Program (TAP) to construct new sidewalks along Main Street from US-62 north to OK-76.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

9. Take appropriate action in approving a Resolution making changes, as necessary, to the Nationwide Retirement Plan for City employees [documents will be available at the meeting after review by City Attorney].

MOTION by SCALF and SECOND by BROOKS... to approve Resolution No. 2014-23 as presented making changes to trustees and amending the definition of eligible employees and allowing contracted employees to become eligible according to the terms of contract; and approving the specific changes and authorize city manager to make minor changes to the text of this resolution to meet the technical requirements of Nationwide all effective July 1, 2013

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

10. Take appropriate action in setting the observance of Halloween on Thursday, October 30th, in Blanchard from 6pm to 9pm [a home

football game interferes with Friday night activities, therefore, it is recommended to hold it on Thursday night].

MOTION by ODLE and SECOND by LACKEY... setting the observance of Halloween on Thursday, October 30th, 2014 in Blanchard from 6 p.m. to 9 p.m.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
 Nays – 0
 Abstain – 0*

11. Take appropriate action in approving Resolution No. 2014__ accepting CENA Grant in the amount of \$4,800; approving CENA contract; authorizing Mayor to sign; approving Budget Supplement for receipt and expenditure of funds [grant for improvements to Senior Citizens Center].

MOTION by SCALF and SECOND by BROOKS... to approve Resolution No. 2014-24 accepting CENA Grant in the amount of \$4,800; approving CENA contract; authorizing Mayor to sign; approving Budget Supplement for receipt and expenditure of funds.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
 Nays – 0
 Abstain – 0*

12. Take appropriate action in approving Resolution No. 2014__ accepting OK Department of Agriculture, Food and Forestry Grant in the amount of \$4,484.35 to the Blanchard Fire Department; and approving Budget Supplement for receipt and expenditure of funds [grant for improvements for Fire Department operational expenses].

MOTION by ODLE and SECOND by LACKEY... approve Resolution No. 2014-25 accepting OK Department of Agriculture, Food and Forestry Grant in the amount of \$4,484.35 to the Blanchard Fire Department; and approving Budget Supplement for receipt and expenditure of funds

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes - 5
Nays - 0
Abstain - 0*

13. Take appropriate action in approving Resolution No. 2014-__ accepting the final plat for Eagle Lake Estates to the City of Blanchard [Documents will be available at the meeting].

ITEM STRICKEN

14. Status of Fox Run road improvement district [no attachment].

Base repair is done. They are ready for the final paving. Drainage will be addressed after repairs are done.

ADDENDUM

15. Take appropriate action on renewal of the Municipal Liability Protection Plan (MLPP) with OMAG in the amount of \$46,604.42 [see attached Document].

MOTION by ODLE and SECOND by LACKEY... to approve the renewal Municipal Liability Protection Plan (MLPP) with OMAG in the amount of \$46,604.42.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes - 5
Nays - 0
Abstain - 0*

- D. CONSENT AGENDA: The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order:

1. Minutes of regular meeting – August 26, 2014.
2. Minutes of special meeting – September 15, 2014.

3. Acknowledge payment of FYE2015 claims/expenditures per fund in the amounts of:
 - a. August 15 – 31, 2014:
 - i. City General ... \$120,298.45
 - ii. Municipal Court ... \$ 1,338.48
 - iii. Capital Improvement ... \$ 75,118.07
 - b. September 01 – 15, 2014:
 - i. City General ... \$ 91,120.65
 - ii. Municipal Court ... \$ 1,888.89
 - iii. Capital Improvement ... \$ 4,305.02
4. Acknowledge payment of Payroll in the amount of:
 - a. September 3, 2014 ... \$ 45,522.27
 - b. September 17, 2014 ... \$ 41,234.58
5. Acknowledge transfer of September 2014 Sales Tax as per Budget:
 - a. Dedicated Sales Tax Account... \$ 35,274.68
 - b. Capital Projects Account ... \$ 11,758.90

MOTION by ODLE and SECOND by SCALF... to approve consent agenda, as presented.

Vote as follows: Brooks - yes, Scalf - yes, Odle - yes, Lackey - yes, Davis - yes.

*Motion carries: Ayes – 5
Nays – 0
Abstain – 0*

- E. Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Agenda.

None

- F. NEW BUSINESS: This item is listed to provide the opportunity for City Council discussion on items which may arise within twenty-four [24] hours prior to this meeting, and, therefore, qualify as new business under the Oklahoma Open Meeting Act.

None

- G. COUNCIL/STAFF REMARKS: This item is listed to provide an opportunity for the City Council and/or City Staff to make comments and/or request specific agenda items. NO ACTION will be taken.

None

- H. FURTHER INFORMATION:
1. Sales/Use Tax Report (August 2014)

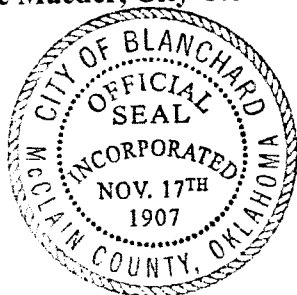
- I. ADJOURNMENT:

Mayor Davis adjourned meeting at 7:17 p.m.

This is a certified copy of the minutes of the 9-23-2014 Blanchard City Council meeting.

Susie Maeder

Susie Maeder, City Clerk



Joseph ADJ