

COVINGTON MEMORIAL PARK, RURAL HALL, NC
PICNIC SHELTER RESERVATION POLICY/AGREEMENT

The picnic shelter may be used, without a fee, on a “First Come, First Served” basis, if the picnic shelter has not been reserved. A three-hour time limit shall be in effect for any person or group using the picnic shelter on a first come, first served basis.

The park remains open to the public when the picnic shelter is reserved. The reservation is for the use of the picnic shelter only and for the allotted time shown on the picnic shelter reservation policy/agreement.

1. The picnic shelter may be reserved for a minimum of three (3) hours and a maximum of five (5) hours between 10:00 AM and 9:00 PM, Monday through Saturday, and 12:00 NOON and 9:00 PM on Sunday. Only one reservation will be allowed per day.
2. Reservation holders may set up 30 minutes prior to their scheduled time and must have everything removed and the shelter cleaned 30 minutes after their scheduled time.
3. There will be a reservation fee of \$40.00 for residents, businesses, churches, and civic organizations inside the corporate limits of the Town of Rural Hall and a reservation fee of \$80.00 for residents, businesses, churches, and civic organizations outside the corporate limits of the Town of Rural Hall. All payments must be made and an agreement signed within five (5) days after the reservation is made for a reservation to be confirmed. Reservations must be made at least three (3) days in advance of the reservation date. (No fee will be charged to Rural Hall Elementary School groups.)
4. The picnic shelter may be reserved only for groups having at least fifteen (15) people with a maximum of one hundred (100) people. Any group exceeding the maximum of one hundred (100) people may be denied future use of the picnic shelter.
5. Trash is to be picked up around the picnic shelter and disposed of properly. Groups must provide their own garbage bags and dispose of the bags by removing them from the park or by placing them in the receptacles provided. Littering is prohibited.
6. Restrooms are to be monitored by the person who reserved the picnic shelter to ensure that they are not abused. The reserving group must provide toilet tissue and hand towels. Restrooms remain open to the general public.
7. Sound reproduction devices (loudspeakers, etc.) and musical instruments are prohibited. This does not apply to events sponsored by the Town of Rural Hall.
8. No open fires are allowed except in the designated grill located inside the picnic shelter. Charcoal only may be used in the grill. Please do not leave the picnic shelter or park until grill fire is completely extinguished. **DO NOT** place charcoal ashes in trash receptacles but remove them from the premises in proper containers. Gas and charcoal grills are not permitted under the shelter or on wooden deck.
9. Picnic tables are to be picked up when being moved (**Do Not Drag**). Tables are to be returned to their original arrangement. If the picnic shelter, bathrooms, or surrounding area are damaged or left in disarray, a maintenance fee of \$50.00/employee/hour will be charged.

