

City of Wakefield
Council Meeting July 6, 2020– 7:00 p.m.

Call to order

Mayor Dumler called the meeting to order and led the Pledge of Allegiance and a Moment of Silence. Present were Betsy Liebau, David O'Dell, Randy Garcia, Brandy Riggs. Chris Yenni was absent.

Consent Agenda

Randy requested addition of Fireworks Article 5 of CityCode book, Brandy added just Fireworks in general to Agenda.

Brandy requested adding laundromat parking lot to agenda.

Betsy motioned to approve consent agenda with addition of Fireworks & laundromat parking lot to agenda, Randy 2nd, motion carried.

Clerk answered questions regarding vendors on unpaid bills.

Betsy motioned to approve unpaid bills, Brandy 2nd, motion carried.

Organizational Reports

*Pride- Commodities- August 15

-Yard of month nominees: 102 Fir, 601 Hickory, 601 Knollwood. Randy motioned winner as 601 Knollwood, Brandy 2nd, motion carried.

-Community Garden- open to the community.

*WRA-Balance- \$4,101.85.

Brandy motioned to approve WRA end of season pool party, Betsy 2nd, motion carried. WRA President AnnMarie Striggow turned in her resignation as WRA President.

*Birthday Bash- no update. Mayor suggested committee reach out to county health dept. for guidelines.

Sewer Project Update-

Tom Finger with Midwest Assistance Program (MAP) joined on Zoom. MAP can assist in USDA Rural Development application and Environmental Report.

City was invited to KIAC Meeting July 14 at 2:00pm. Sam with BG will lead discussion on behalf of the City.

Brandy inquired about MAP Fees for Service, and if we do not qualify. Tom assured that fees are highly unusual, however if any come up, the city will become aware of.

Moving forward:

1. Attend KIAC meeting and get feedback from USDA, KDHE, and CDBG.
2. Receive Preliminary Income Survey results
3. Hold town hall meeting- target mid-August
4. Submit CDBG and USDA Application

2021 Budget- will schedule special meeting when ready.

JD Tractor Implements & Parts-

Brandy motioned approval of quotes from John Deere for \$2077.39 & PrairieLand for \$3250.00=\$5327.39, Randy 2nd, motion carried.

Roofing Park Restrooms & Concession Building

Betsy asked Jeff to contact our insurance provider for coverage.

Brandy motioned to accept Colp Construction bid for metal roof on park bathrooms for \$1764.70, and metal roof on concession building for \$2981.05, for work completed mid to late August or no later than September 1st, Randy 2nd, motion carried.

COVID-19

Discussion only. No motions.

City copier/printer/scanner/fax

Further discussion at workshop.

Website/Billboard update

Chris updated council on progress with city website and showed the logo for I-70 Billboard emailed to designer today. Clerk to email council when final proof is sent.

Selling of city tractor & motorcycle

Legal options to sell city items. Brandy shared that as a municipality we do a sealed bid or auction. Basically, we publicize the date & time of special meeting to open, award bid. Discussion over stipulations.

Betsy motioned to sell tractor plus attachments & motorcycle under sealed bid with a minimum bid (TBD), David 2nd, motion carried.

Fireworks

Randy would like current code Article 5 changed to shortening dates/times allowed. Further discussion at next workshop.

Fire Department shared concerns about location this year and would like further discussion of a better location for future. Further discussion at next workshop.

Laundromat Parking Lot

Brandy was approached by Ron Larson, who owns hotel beside laundromat. In the recent past, city replaced the water meter and it tore up the parking lot and was replaced with dirt. Brandy believes it is the city's responsibility to repair it correctly. Jeff will have it fixed or an answer by next council meeting.

Employee Reports

*Pool- Kerry shared that the baby pool is having drain issues. There is standing water on the deck beside the bathrooms. On numerous occasions, patrons are getting abrasions on their feet-to be addressed after pool closes. Swim lessons- Set for last 2 weeks of July. Kerry would like to hire Bridget to teach swim lessons. Brandy motioned to hire Bridget as a vendor not to exceed \$12/hr to teach swim lessons, Betsy 2nd, motion carried. Kerry asked about masks being required for employees.

County does not require masks. Council shared that masks can be offered to people that request one.

*Harvesters- not able to get self-prep site up and running. They are set up for prepped food meals and moving forward. Prepped meals to be offered July 15. Kerry is asking for guidance on doing an activity based on current COVID status. Council suggested an activity be done.

*City Clerk- Clay County Emergency Management daily meetings- clerk to try attend once a week. Zach to try to attend once a week as well. Contact Pam about possibly doing Zoom or conference call.

-council member to initial bills, clerk to put in folder for them to come examine at their convenience.

*Superintendent- road patch; road work scheduled; received Wastewater in Training certificate-good for one year; weed control at lagoons/streets; storm drain cleaning; Billboard 15/82 update- smaller space available now and only one side. Council agreed for Jeff to build it within his spending budget.

*Police- 3 citations; 5 arrests-1 DUI, burglary x 5; civil standby x3; brandishing a firearm.

Training- got firearm qualified at county. Been taking online training classes. Brandy is requesting mileage report added on PD report.

Executive Session to discuss legal matters with City Attorney

Brandy motioned for executive session to discuss legal matters with City Attorney 10 minutes, Randy 2nd, motion carried. Mayor Dumler brought the meeting back to order at 10:18pm.

Randy motioned to reenter executive session to discuss legal matters with City Attorney 10 minutes, Betsy 2nd, motion carried. Mayor Dumler brought the meeting back to order at 10:28pm.

Executive Session to discuss non-elected personnel matters

Betsy motioned for executive session to discuss non-elected personnel matters for 30 minutes, Betsy 2nd, motion carried.

Brandy motioned for executive session to discuss non-elected personnel matters for 9 minutes, Betsy 2nd, motion carried.

Adjournment

Randy motioned to adjourn, David 2nd, motion carried.

City Clerk