



# AGENDA

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Notice is hereby given of a regular meeting to be held at the Municipal Court House, 300 N. Main Street, Blanchard, Oklahoma, in accordance with the Oklahoma Open Meeting Act for the purpose of discussion, consideration and possible action, including, but not limited to, the approval, denial, amendment, revision or conditional approval, in whole or in part of the following Agenda items.

**BLANCHARD CITY COUNCIL  
REGULAR MEETING  
TUESDAY, 28 MARCH 2023  
6:00 P.M.**

**IMMEDIATELY FOLLOWING THE BMIA MEETING**

This Agenda was posted in prominent public view on the City's website at [www.cityofblanchard.us](http://www.cityofblanchard.us) and the City Hall Bulletin Board on or before 5:00 p.m., Friday, the 24<sup>th</sup> day of March, 2023, in accordance with the Oklahoma Open Meeting Act.

***Diana Daniels***

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City Clerk

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## **A. MEETING CONVENED**

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1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **DETERMINATION OF QUORUM:**
4. **PROCLAMATIONS/CITATIONS:**
  - a. Plaque Presentation to Tim Harnois.
  - b. Public Safety Communications Week (4/9 - 4/15); and
  - c. Animal Care & Control Week (4/9 - 4/15).

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## **B. BUSINESS AGENDA**

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**THE FOLLOWING ITEM(S) ARE HEREBY DESIGNATED FOR INDIVIDUAL ACTION TO DISCUSS, CONSIDER AND POSSIBLE ACT, INCLUDING, BUT NOT LIMITED TO, THE APPROVAL, DENIAL, AMENDMENT, REVISION OR CONDITIONAL APPROVAL, IN WHOLE OR IN PART OF:**

**1. PUBLIC HEARING [Attachment B-1].**

Open, conduct and close Public Hearing to receive public comments on a Zoning Application submitted by:

Applicant: Terence & Kristin Taylor  
Address: 1608 SW 22<sup>nd</sup> Street  
Current Zoning: S-1, Suburban District  
Proposed Zoning: A-1, Agricultural District  
Location: W2 E2 SW4 SE4 of Section 36-T8N-R5W of the I.M.

**2. ORDINANCE [Attachment B-2].**

Discuss and vote on a motion to adopt Ordinance No. 773 accepting the Planning Commission's recommendation reclassifying property, by amending the Zoning Ordinance, as amended, to include additional territory within the A-1, Agricultural District; to delete such property from the S-1, Suburban District; providing for entering such amendments upon the Official Zoning Map; providing for Severability; declaring Repealer; and declaring an Emergency.

**3. EMERGENCY CLAUSE [Attachment B-3].**

Discuss and vote on a motion adopting Emergency Clause for Ordinance No. 773.

**4. PUBLIC HEARING [Attachment B-4].**

Open, conduct and close Public Hearing to receive public comments on a Zoning Application submitted by:

Applicant: Jonathon & Melanie Elkins  
Address: 2114 NW 10<sup>th</sup> Street  
Current Zoning: S-1, Suburban District  
Proposed Zoning: A-1, Agricultural District  
Location: NW4 NE4 NW4 of Section 25-T8N-R5W of the I.M.

**5. ORDINANCE [Attachment B-5].**

Discuss and vote on a motion to adopt Ordinance No. 774 accepting the Planning Commission's recommendation reclassifying property, by amending the Zoning Ordinance, as amended, to include additional territory within the A-1, Agricultural District; to delete such property from the S-1, Suburban District; providing for entering such amendments upon the Official Zoning Map; providing for Severability; declaring Repealer; and declaring an Emergency.

**6. EMERGENCY CLAUSE [Attachment B-6].**

Discuss and vote on a motion adopting Emergency Clause for Ordinance No. 774.

**7. PUBLIC HEARING [Attachment B-7].**

Open, conduct and close Public Hearing to receive public comments on a Zoning Application submitted by:

Applicant: Mike Box  
Address: 2221 SW 7<sup>th</sup> Street  
Current Zoning: S-1, Suburban District  
Proposed Zoning: A-1, Agricultural District  
Location: SW4 SE4 SW4 of Section 25-T8N-R5W of the I.M.

**8. ORDINANCE [Attachment B-8].**

Discuss and vote on a motion to adopt Ordinance No. 775 accepting the Planning Commission's recommendation reclassifying property, by amending the Zoning Ordinance, as amended, to include additional territory within the A-1, Agricultural District; to delete such property from the S-1, Suburban District; providing for entering such amendments upon the Official Zoning Map; providing for Severability; declaring Repealer; and declaring an Emergency.

**9. EMERGENCY CLAUSE [Attachment B-9].**

Discuss and vote on a motion adopting Emergency Clause for Zoning Ordinance No. 775.

**10. ORDINANCE [Attachment B-10].**

Discuss and vote to adopt Ordinance No. 776 levying and assessing a sales tax of five (5%) percent in addition to present sales taxes upon the gross proceeds or gross receipts derived from rents received from occupancy of hotel rooms, providing for use of tax funds; providing for tax rate; providing exemptions; providing tax to be separately designated on bills; providing for operator's duties; providing for bond requirements; providing for assessment and determination of tax; providing for refunds; providing for notices; providing for remedies exclusive; providing general powers of the city manager; requiring certificates of registration; making records confidential; providing for criminal penalties; providing for civil remedies; requiring approval of ordinance by majority of registered voters voting at an election held for such purpose as provided by law; fixing effective dates; providing for Severability; and containing other provisions related thereto.

**11. EMERGENCY CLAUSE [Attachment B-11].**

Discuss and vote on a motion adopting Emergency Clause for Ordinance No. 776.

**12. RESOLUTION [Attachment B-12].**

Discuss and vote on a motion to adopt Resolution No. 2023-15 calling a Special Election to be held in the City of Blanchard on the 13<sup>th</sup> day of June, 2023 or at some statutorily approved date thereafter to submit to the qualified voters of the City of Blanchard a Proposition to approve the 5% Hotel Tax as described in City of Blanchard Ordinance No. 776 said tax, if so approved by the voters to be effective on the 1<sup>st</sup> day of October,

2023.

**13. RESOLUTION [Attachment B-13].**

Discuss and vote on a motion adopting Resolution No. 2023-16 declaring the month of April 2023 as “Fair Housing Month” in the City of Blanchard, Oklahoma.

**14. RESOLUTION [Attachment B-14].**

Discuss and vote on a motion adopting Resolution No. 2023-17 approving an Urban Project Agreement with the Oklahoma Department of Transportation (ODOT) for City-wide Sign Replacement in Blanchard in an estimated cost of \$27,576.

**15. RESOLUTION [Attachment B-15].**

Discuss and vote on a motion adopting Resolution No. 2023-18 approving the application with the Oklahoma Department of Transportation for funding from the Municipal Road Drilling Activity Fund for both MacArthur and Rockwell Avenues at 75% funding with 25% municipal match.

**16. RESOLUTION [Attachment B-16].**

Discuss and vote on a motion adopting Resolution No. 2023-19 approving the SimpleCity Software Agreement for FrontDesk Services.

**17. RESOLUTION [Attachment B-17].**

Discuss and vote on a motion adopting Resolution No. 2023-20 approving Inventure Agreement for Project Management, Planning and Design Services necessary for the proposed TIF District No. 2.

**18. RESOLUTION [Attachment B-18].**

Discuss and vote on a motion adopting Resolution No. 2023-21 accepting nomination by the Mayor of Jason Kelly, 1665 N. Main Street, Blanchard, and appointing Mr. Kelly to the to the Planning Commission for an unexpired term ending June 2023.

**19. RESOLUTION [Attachment B-19].**

Discuss and vote on a motion adopting Resolution No. 2023-22 accepting nomination by Vice Mayor of Paula Irwin, 191 Partridge Lane,

Blanchard, and appointing Ms. Irwin to the Tourism Board for an unexpired term ending June 2026.

**20. ORDINANCE [Attachment B-20].**

Discuss and vote on a motion to authorize the City Attorney to draft an Ordinance repealing a portion of subsection 8 of Section 14-103 of the Blanchard Municipal Code pertaining to heavy trucks operated on city street or section line road without first obtaining written permit amended and adopted by Ordinance No. 770 on January 24<sup>th</sup>, 2023.

**21. HEALTHCARE BENEFITS [Attachment B-21].**

Discuss and vote on a motion authorizing City Staff to continue exploring healthcare programs thru OML and bring back for final approval by Council.

**22. PURCHASE REQUEST [Attachment B-22].**

Discuss and vote on a motion approving the acquisition of 1-truck (cab & chassis) for Animal Control Services and authorize the lease-purchase financing along with other vehicles and equipment.

**23. DOWNTOWN PARKING [Attachment B-23].**

Discuss and vote on a motion, as desired, directing City Manager to study downtown parking and solutions for recommendation to the City Council for upcoming agendas.

**24. DRAINAGE [Attachment B-24].**

Discuss and vote on a motion approving or denying certain drainage improvements located on Partridge Lane in Quail Haven Addition.

**25. ROAD IMPROVEMENTS [Attachment B-24].**

Further discussion, consideration and take appropriate action re: the status of Phase I, Section Line Road Improvements.

**26. FIRE STATION COMPLETION [Attachment B-24].**

Further discussion, consideration and take appropriate action re: the status of completion of the Fire Station No. 2 construction; and calling of bonds.

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## **C. CONSENT AGENDA**

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The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order:

1. **APPROVAL** of regular meeting minutes of 2/28/23 [**Attachment C-1**].
2. **APPROVAL** of special meeting minutes of 3/14/23 [**Attachment C-2**].
3. **ACKNOWLEDGE** of payment of FYE2023 Claims and Expenditures in the total amount of \$258,460.20 [**Attachment C-3**].
4. **ACKNOWLEDGE** of payment of 2022-2023 Payrolls in the total amount of \$250,659.13 [**Attachment C-4**].
5. **ACKNOWLEDGE** the transfer of the March 2023 Sales Tax as per Budget [**Attachment C-5**].
6. **ACCEPTANCE** of the February 2023 Financial Report [**Attachment C-6**].
7. **APPROVAL** of February donations for animal welfare [**Attachment C-7**].
8. **ACCEPTANCE** of 33.5' Permanent Road & Utility Easement granted by:  
a. Jonathon W. and Melanie L. Elkins, 2114 NW 10<sup>th</sup> Street, Blanchard [**Attachment C-8**].
9. **APPROVAL** of Resolution supplementing the FYE2023 Budget to cover increase in salaries and benefifits and funding of Fire Marshal position in the Fire Department [**Attachment C-9**].

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## **D. CONSENT ITEM REMOVAL**

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Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

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## **E. PUBLIC COMMENTS**

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Comments from the general public [limited to 3-minutes per speaker] for a total of 15-minutes on City related NON-AGENDA items. Preference will be given to Blanchard citizens and NO FORMAL ACTION will be taken.

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## **F. COUNCIL/STAFF COMMENTS**

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This item is listed to provide an opportunity for the city council and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

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## **G. EXECUTIVE SESSION**

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This item is listed to provide an opportunity for the city council to discuss the following items in Executive Session. Any action taken by the City Council on the below matter(s) will be in Open Session at the conclusion of the Executive Session with a public vote thereon.

1. **MOTION** to go into Executive Session to discuss the following item(s):
  - a. the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Robert L. Floyd, City Manager [pursuant to Title 25 O.S. §307(B)(1)].
2. **RECONVENE** into Open Session to consider and take appropriate action regarding:
  - a. discuss and vote on a motion, as desired, on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Robert L. Floyd, City Manager.

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## **H. FURTHER INFORMATION**

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1. **REPORTS** ~ Sales/Use Tax.
2. **REPORTS** ~ 2022/2023 Attendance.
3. **REPORTS** ~ Departmental Activities.

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## **I. ADJOURNMENT**

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