

Fergus Falls Public Library Board Meeting Minutes

09/08/25, 5:00 p.m.

Present: President: Matt Lape, Vice President: Sarah Thacker, Secretary: Amber Leopold, Members at Large: Bridget Leonard **Absent:** Pete Wasberg
Quorum present: Yes

Library Staff: Library Director: Gail Hedstrom, **Friends of the FFPL:** Jan Urtel

Call to order: Matt called the meeting to order at 5:07 pm.

Approve Agenda: Agenda reviewed and approved.

Secretary Report: Secretary report reviewed and approved with corrections: Pete Wasberg was present at the 08/2025 meeting and Amber was absent. Bridget made a motion to approve as written, Amber seconded.

Financial Report: Gail presented the income and expenses for August 2025. Amber made a motion to file and Sarah seconded. The financial report from the City was reviewed.

Director's Report: Update on library staff position: Interviews for four of 13 applicants. Gathering names for three 2026 library board vacancies. Erin Smith will be visiting the board in November. A presenter from Otter Tail County spoke to 20 city employees about suicide prevention. There is new ADA regulation for online content. The artwork for the catalog is almost done. Gallery tags for the artwork were also created. The carpet was cleaned in the play room and community room. The spine label project continues with the letter T.

Legislative update: No update

Events Calendar: Calendars are available at the check-out desk.

FFPL Library Foundation Liaison Report: No meeting

Friends of the FFPL: The Friends are boosting their marketing efforts. They were at the Farmer's Market in order to interact with the public. They are

considering an eBay account as a way to sell books worth more than \$5. This would raise money for the Friends. They are planning to increase membership numbers instead of raising membership fees

Viking Library Board Report: Routine meeting and nothing of interest to share.

Unfinished Business: 2026 budget notes. Fees questions/review fee schedule. Pay model for electric vehicle charging station. City Council meeting scheduled for 10/10/25 at 7am.

New Business: Alarm system update. Park Region updated phone lines. Advanced disaster/recovery plans: Using the library as a designated disaster/recovery center. Will need estimates for a generator. Board members read from the Trustee Handbook Pages 62-64.

Adjourn: 6:00pm

Next Meeting: 10/13/25 at 5:00pm

Respectfully Submitted,

Amber Leopold, Secretary