

City Of Fergus Falls 2025 Fee Schedule

State and local taxes will be charged where applicable

ADMINISTRATIVE LICENSES, PERMITS AND FEES

ADMINISTRATIVE FEES

Copy 8.5" x 11"	25¢ per copy up to 100 pages After 100 pages, figured at actual cost
Copy 11" x 17"	50¢
Copy color printing 8.5" x 11"	50¢
Fax	25¢ per sheet
NSF checks	\$25.00
Water re-connection fee	\$50.00
Water re-connection fee/after hours	\$100.00 plus \$50.00 reconnection fee
Nuisance (defined in City Code Chapters 35 & 90)	\$200.00 for the first notice plus \$100 for each additional notice sent in a calendar year. 3 rd and any subsequent violations are a misdemeanor
Administrative appeal fee	\$500.00
Data request	25¢ per copy up to 100 pages After 100 pages, figured at actual cost
City Hall meeting room rental	\$20.00 per day (additional fees may apply if outside City Hall business hours)

ANIMALS

Dog or Cat Licensing - spayed or neutered	\$10.00 (two-year license)
Dog or Cat Licensing - not spayed or neutered	\$20.00 (two-year license)
Dog or Cat Licensing – owner 65	No charge
Commercial Kennel License	\$35.00
Dangerous Animal Registration Fee	\$200.00
Chickens and Quails in R-1 and R-2 Zones	\$20.00 (two-year permit and requires neighbor permission)
Animal Recovery Fee (for pets running at large)	\$25.00 (fee will increase \$25.00 with each subsequent recovery)
Goats for Vegetative Management	\$100.00 for contractor

LIQUOR, CANNABIS & TOBACCO

On Sale Full Liquor License	\$2,500.00
On or Off Sale 3.2% Malt Liquor License	\$275.00
Temporary On Sale 3.2% Malt Liquor License	\$25.00 per day
Wine License	\$200.00
Growler License	\$275.00
Brewery License	\$275.00
Tap Room License	\$275.00
Tobacco License	\$100.00
Hemp-derived THC Product Sales	\$500.00

Cannabis Registration-New	\$1,000.00
Cannabis Registration Renewal	\$500.00

LICENSE FEES

Mechanical License (Heating, Ventilation and Air Conditioning)	\$200.00
Excavator License	\$100.00
Demo/Hauler of Building Waste License	\$100.00
Fireworks Sales License	\$100.00
Junk Dealer License	\$200.00
Loading Zone License	\$100.00
Metal Recyclable Collection License	\$100.00
Paving Contractors (Sidewalk) License	\$100.00
Sign Hanger License	\$100.00
Peddler/Solicitor/Transient Merchant License	\$100.00 (up to 14 days) \$250.00 (annual)
Building Moving Permit	\$35.00
Building Moving Traffic Direction	\$240.00 for first hour, \$75.00 per hour per officer thereafter
Food Truck Permit	\$100.00
City Council/Mayor Filing Fee	\$5.00

ADULT USE PERMITS

Adult Use Accessory License	\$100.00
Adult Use Primary License	\$500.00
Adult Use Investigation Fee	\$400.00

PARKING STALLS

Parking stall rental	\$30.00 per stall per month
Parking stall rental/covered structure	\$45.00 per stall per month

BUILDING DEPARTMENT INSPECTION FEES

Outside of normal business hours (Minimum 2 hours)	\$65.00 per hour
Re-inspection fee assessed under provisions of Section 305(g)	\$65.00 per hour
Re-inspection, additional plan reviews and revisions (Minimum 1/2 hour)	\$65.00 per hour
Inspections for which no fee is specifically indicated (Minimum 1/2 hour)	\$65.00 per hour
Additional plan review required by changes, additions or revisions (Minimum 1/2 hour)	\$65.00 per hour

BUILDING DEPARTMENT MECHANICAL PERMITS – RESIDENTIAL AND COMMERCIAL

Fixed Fees

Base Inspection Fee	\$65.00
Residential/Commercial Furnace Change Out Fee	\$65.00
Rooftop Change Out Fee	\$95.00
New Gas Line Inspection Fee	\$65.00 per line
Existing Gas Line, New Branch or Tee Fee	\$32.50
<i>includes installation of temporary LP and propane tanks</i>	

Valuation Fees

Mechanical Equipment Permit (fee based on total valuation)

\$1 to \$500	\$15.00
\$501 to \$1,000	\$35.00
\$1,001 to \$10,000	\$35.00
For the first \$1,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$10,000	
\$10,001 to \$50,000	\$93.50
For the first \$10,000 plus \$4.00 for each additional \$1,000 or fraction thereof, up to and including \$50,000	
\$50,001 to \$100,000	\$253.50
For the first \$50,000 plus \$2.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000	
\$100,001 and up	\$378.50
For the first \$100,000 plus \$1.35 for each additional \$1,000 or fraction thereof	

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

In commercial, industrial, multifamily residential, one and two family dwellings and institutional structures, the permit fee shall be based on the valuation of the entire mechanical installation (materials and labor), which is to be declared on the permit application.

BUILDING DEPARTMENT PLUMBING PERMITS – RESIDENTIAL AND COMMERCIAL

Fixed Fees

Base Inspection Fee	\$65.00
(Drain, Waste, Vent and Waterline)	
Water Heater Fee	\$35.00
Water Softener Fee	\$65.00
Lawn Sprinkler Fee	\$65.00
RPZ/PVB Fee	\$65.00
(Reduced Pressure Zone, Pressure Vacuum Breaker Fee)	
Grease/Sand Separator Fee	\$65.00
Flammable Waste Pit Fee	\$65.00

Plumbing Permit

First four fixtures	\$35.00
Each additional fixture	\$5.00
Sewer Service Permit	\$40.00
Water Service Permit	\$40.00
Water and Sewer Combined Permit	\$50.00
Water Availability Charge	\$450.00
Temporary Water Meter	
5/8" meters	\$50.00 plus \$100.00 deposit + monthly fee \$13.35
3/4" meters	\$50.00 plus \$100.00 deposit + monthly fee \$26.85
1" meters	\$50.00 plus \$100.00 deposit + monthly fee \$41.50
3" hydrant meters	\$150.00 plus \$300.00 deposit + monthly fee \$105.75

A Minnesota State Surcharge is applied to all fixed fee permits calculated at a rate of \$1.00 for total fees of up to \$2,010 or .0005 times the total fixed fee for fees of \$2,010 and over.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

BUILDING DEPARTMENT NEW & REMODEL CONSTRUCTION RESIDENTIAL, COMMERCIAL, INDUSTRIAL & INSTITUTIONAL
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The TOTAL FEE for a building permit would be determined by adding together:

Building Permit Fee (based on schedule(s) below)
 Plus Plan Review Fee (65% x Building Permit Fee)
 Plus MN State Surcharge

Valuation Fees

Building Permit Fees (based on total valuation)

\$1 to \$1,000	\$34.00
\$1,000 to \$25,000	\$34.00
For the first \$1,000 plus \$8.25 for each additional \$1,000 or fraction thereof, up to and including \$25,000	
\$25,001 to \$50,000	\$232.00
For the first \$25,000 plus \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$50,000	
\$50,001 to \$100,000	\$397.00
For the first \$50,000 plus \$4.40 each additional \$1,000 or fraction thereof, up to and including \$100,000	
\$100,000 and up	\$617.00
For the first \$100,000 plus \$3.85 each additional \$1,000 or fraction thereof	

A Minnesota State Surcharge is applied to all valuation based permits calculated on the total construction value for each permit times .0005 for valuations up to \$1 M. See MN Statute 326B.148 for surcharge rates on construction values over \$1 M.

An investigation fee equal to the permit fee shall be charged whenever work is started prior to obtaining a permit.

Other Fees

Building Demolition Permit-Residential	\$50.00 each
Building Demolition Permit-Commercial	\$100.00 each

The Minnesota State Surcharge does not apply to these permits.

Solar Field

Commercial Solar Fee	\$4,500
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BUILDING DEPARTMENT WATER METER VALVE FEES

Water meter valve ¾ x ¾ to Copper	\$179.80
Water meter valve ¾ x ¾ to Poly/Pex	\$89.16
Water meter valve 5/8 x ¾ to 1" thread	\$177.60
Water meter valve 1 x ¾ to Copper	\$188.97
Water meter valve 1 x ¾ to Poly/Pex	\$171.21
Multi-pipe adapter/Coupling Spud	\$22.11

This is a variable fee schedule and may change with updated pricing throughout the year.

COMMUNITY DEVELOPMENT, PLANNING AND ZONING

PLANNING COMMISSION

Conditional Use Permit	\$400.00
After the Fact Conditional Use Permit	\$700.00
Interim Use Permit	\$350.00
Planned Unit of Development (PUD)	\$350.00
Plat- Preliminary	\$500.00 plus \$30.00 per lot
Plat- Final (if separate)	\$100.00
Special Planning Commission meeting	\$500.00 in addition to application fee(s)
Variance	\$350.00
Zoning Amendment- Map or Text	\$700.00

OTHER

Home Occupation Permit	\$50.00
Zoning Letter	\$50.00

REVOLVING LOANS

Please visit [Business Development for Fergus Falls](#) for more information about revolving loan funds.

Community Block Grant/Housing & Urban Development Loans

Minimum application fee \$250, or 1% of the loan, whichever is greater
\$100 due up front with the remainder due at closing

Minnesota Investment Fund (MIF) and Intermediary Relending Program (IRP) Loans

\$100 application fee, 1.5% origination fee plus all closing costs incurred

TAX INCREMENT FINANCING (TIF) AND ABATEMENT

For further information about TIF and Abatement, please reach out to the [Community Development Department](#)

Tax Increment Financing	\$2,000.00 plus \$15,000.00 escrow
Tax Abatement	\$1,500.00 plus \$7,500.00 escrow

ENGINEERING FEES

ANNEXATION

Annexation Petition	\$500.00
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RIGHT OF WAY/VACATION

Right of Way/Vacation	\$500.00
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LAND ALTERATION

Land Alteration	\$50.00
Shoreline Alteration	\$50.00
Solar Power Systems	Fee based off the building permit fee schedule
Towers/Antenna Fee	Fee based off the building permit fee schedule
Tower/Antenna Change-outs and Alterations	\$50.00
Wind Energy Conversion System (WECS)	Fee based off the building permit fee schedule
Inspection when no city permit is issued (after the fact)	\$65.00 per hour/Minimum 1/2 hour
Modular/Manufactured Homes (mobile homes in courts)	\$65.00 per hour/Minimum 1/2 hour

EXCAVATION FEES

Excavating Permit	\$70.00 plus restoration deposit (see below)
Sidewalk Permit Replacement	\$15.00
Sidewalk Permit New	\$50.00
Septic Tank Abandonment Permit	\$50.00

RESTORATION DEPOSITS ON CITY RIGHT OF WAYS

Boulevard Restoration (compaction, 3" topsoil and grass seed)	\$300.00
Gravel Street Restoration (compaction and 6" of gravel)	\$800.00
Combination Boulevard & Gravel Street Restoration	\$500.00
Sidewalk Replacement (4" thick)	\$1,000.00
Concrete Driveway Replacement (6" thick)	\$3,000.00
Concrete Curb & Gutter Replacement	\$600.00
Bituminous Restoration for 1/4 of street width	\$900.00
Bituminous Restoration for 1/2 of street width	\$1,800.00
Bituminous Restoration for 3/4 of street width	\$2,700.00
Bituminous Restoration for entire street width	\$3,600.00

FIRE DEPARTMENT

CALLS FOR SERVICE

All types unless listed below

City Residential/Business	First 4 hours- No charge Each additional hour based on usage
Rural Contract Residential/Business	First 2 hours- No charge Each additional hour based on usage

Non-Residential/Business	First hour- No charge Each additional hour based on usage
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FIRE ALARM ACTIVATIONS (per calendar year)

First-Fourth Alarm	No charge
Fifth Alarm	\$100.00
Sixth Alarm	\$150.00 per each additional alarm

MOTOR VEHICLE CRASH

Extrication required	Charge per hour based on usage
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HAZARDOUS MATERIALS

Includes fuel spills over 5 gallons	Charged per hour based on usage Supplies charged at replacement cost
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TECHNICAL RESCUE

Confined space, high/low angle rope, machinery extrication, trench, grain/storage bin	Charged per hour based on usage
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**CARELESS/ ILLEGAL BURNING
USAGE RATES**

Aerial Truck	\$200.00 plus per hour charge based on usage
NFPA>1,000 GPM Pumper	\$375.00 per hour (includes up to 4 personnel)
Tanker	\$275.00 per hour (includes up to 4 personnel)
Rescue Truck	\$200.00 per hour (includes 2 personnel)
Wildland Truck	\$200.00 per hour (includes up to 4 personnel)
Utility Terrain Vehicle	\$150.00 per hour (includes 2 personnel)
Personnel	\$ 75.00 per hour (includes 2 personnel)
Standby at potentially hazardous conditions	\$ 20.00 per hour per person
Planned Event- Medical Standby	Half the per hour vehicle rate listed above \$ 50.00 per hour per person (includes first response medical equipment)

FIRE PROTECTION SYSTEM PERMIT

\$50.00

FIRE SAFETY INSPECTION

Inspection due to non-compliance	\$100.00 first hour, \$50.00 each additional hour
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FUN HOUSE RENTAL

\$150.00 first event day
\$50.00 each additional event day

RECREATIONAL BURNING

Permit	No charge
First offense for burning without a permit	Verbal warning
Second offense for burning without a permit	\$100.00
Subsequent offenses	\$200.00 per incident

CONSUMABLES

Materials billed at replacement cost

GIS SERVICES

<u>Item</u>	<u>Maps</u>	<u>Aerial Photos</u>	<u>Zoning Map</u>
8.5" x 11"	\$7.50	\$10.00	
11" x 17"	\$10.00	\$15.00	
24" x 36"	\$15.00	\$20.00	
36" x 36"	\$20.00	\$25.00	
36" x 50"	\$30.00	\$45.00	\$45.00
Voting Ward Maps			
36" x 50"	\$15.00		
Plan Sheet Copies			
All copies	\$15.00		
GIS special requests	\$55.00 per hour		

LANDFILL FEES (RATES INCLUDE TAXES AND FEES)

Item	Unit Type	City Resident	Non-Resident
Compost	cubic yard	No Charge	No Charge
Trees/Brush	cubic yard	No Charge	\$15.00
MSW (garbage)	cubic yard	\$26.00	\$39.00
½ MSW	cubic yard	\$13.00	\$19.50
Garbage Bags	each	\$6.00	\$9.00
Demolition Debris	cubic yard	\$48.00	\$72.00
½ Demolition Debris	cubic yard	\$24.00	\$36.00
White Goods (appliances)	each	\$9.00	\$13.50
TV's/Monitors	each	\$20.00	\$30.00
Computer Scrap	each	\$5.00	\$7.50
Small Electronics	each	\$5.00	\$7.50
Car/Pickup Tires	each	\$6.00	\$9.00
Semi-Truck Tires	each	\$15.00	\$22.50
Tractor Tires	each	\$15.00	\$22.50
Oversized Tractor Tires	each	\$50.00	\$75.00
Tire Rim Removal	each	\$3.00	\$4.50
Batteries	each	No Charge	\$1.50
Fluorescent Lamps	each	\$1.00	\$1.50
Ballast	pounds	\$1.00	\$1.50
Bypass/Treated Lumber	cubic yard	\$31.00	\$46.50
½ Bypass/Treated Lumber	cubic yard	\$15.50	\$23.25
Handling Fee	each	\$100.00	\$150.00
Labor Charge per ½ hour	each	\$25.00	\$37.50

*\$15.00 fee to load mulch if assistance is requested/\$22.50 for non-resident

Landfill Fines

First Offense:	Verbal warning to clean up load
Second Offense:	\$100.00 plus labor, time and equipment to clean up load
Third Offense:	\$300.00 plus labor, time and equipment to clean up load
Fourth Offense:	\$500.00 plus labor, time and equipment to clean up load

LIBRARY

REPLACEMENTS

Library card replacement fee	\$3.00
Lost or damaged library materials	Replacement cost plus \$3.00 handling fee

PHOTOCOPIES AND FAXES

Black and White	20¢ per page
Color	50¢ per page
Fax (coming or going)	50¢ per page

PARKS & RECREATION

CAMPGROUND FEES

Tents	\$15.00 per night (7 night max)
Campers	\$30.00 per night (7 night max)

FIELDS

Disc Golf Tournament	\$50.00 per day
American Legion Field	\$60.00 per game
Baseball Fields	\$40.00 per practice (excludes youth baseball programs) \$60.00 per game (excludes youth baseball programs)
Baseball Tournament	\$175.00 or \$60 game per field/per day, no exclusions <i>All fields will begin with a dragged and lined field prior to each tournament game</i>
Softball Fields	\$40.00 per practice (excludes youth softball programs) \$60.00 per game (excludes youth softball programs)
Softball Tournament	\$250.00 per day, no exclusions (up to four softball fields) <i>All fields will begin with a dragged and lined field prior to the start of tournament play</i> <i>Any additional dragging/lining requests will be charged \$40.00 per field</i>
Soccer Fields	\$40.00 per field/per day

PARK AND RECREATION PROGRAMS*

Rookie T-Ball	\$45.00
T-Ball	\$65.00
Toss	\$65.00
Girls Toss	\$65.00
Minors	\$75.00
Majors	\$75.00
Late fee (youth ball)	\$25.00 will be added to any late registrations
Adult Softball Team	\$625.00
Late Fee (adult softball)	\$25.00 will be added to any late payments

Kids Kamp (per 2 week session) \$225.00 (field trips included)

PERMITS AND RENTALS

Park Vending Permit (two day)	\$15.00 if using city utilities
Community Garden Plots	\$30.00 per plot
Mobile Stage Rental Fee	\$500.00 per day/\$250.00 per additional day
Sound System	\$300.00 per day (only rented to qualified operators)
Speakers Only	\$100.00 per day

PICNIC SHELTERS AND TABLES

Outdoor Shelter Rental	\$50.00 per day
Pebble Lake Indoor Shelter Rental	\$175.00 per day (plus \$25.00 security deposit)
Picnic Table (in town delivery only)	\$35.00 per table/per day
Riverfront Pavilion	\$150.00 per day (plus \$100.00 security deposit)

SPONSORSHIPS

Youth Sport Sponsorships	\$300.00
Banner Sponsorships	First year \$300.00. Each additional renewal year \$250.00

WARMING HOUSES

Outdoor Warming Houses	\$50.00 per day (plus \$25.00 deposit)
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COMMUNITY ARENA RENTAL (OCTOBER-MARCH)

Arena Non-User Groups	\$195.00 per hour with ice
Arena User Group Overage	User group current rate

COMMUNITY ARENA RENTAL (APRIL-SEPTEMBER)

Arena Rate with Ice	\$195.00
Arena Facility Rental	\$250.00 per rink no ice) plus additional costs (example: staff and refuse disposal)

POLICE DEPARTMENT

FALSE ALARMS (per calendar year)

False Alarm Fee/First-Fourth Alarm	No charge
False Alarm Fee/Fifth False Alarm	\$100.00
False Alarm Fee/Sixth False Alarm	\$150.00 per each additional alarm

GENERAL SERVICES

Photographs- Printed Color Photo on Paper	\$1.50 each
Photographs on CD	\$5.00
Audio Productions on CD	\$5.00
Security Services/Police Services/ Building Moves/Traffic Control	\$85.00 per hour per officer - 2 hour minimum
Records Data Request	\$0.25 per page plus cost for collecting data including staff time, materials (disk/thumb drive)

Vehicle Impound Charge	\$35.00
Impounded Vehicle Storage Fee	\$5.00 per day outside/\$20.00 per day inside
Forfeiture Fee	\$150.00
Ignition Interlock Device Installation	\$100.00 fee to have a police officer on standby at the time of installation

PUBLIC WORKS MISC. FEES

EQUIPMENT

Equipment fees are determined by the equipment and vehicles required in addition to city labor rates.

ROAD CLOSURE SIGNS

Closed	\$2.00 each
Pre-Warning	\$3.00 each

LABOR

Regular business hours:	\$40.00 per hour
Saturdays:	\$54.00 per hour (2 hour minimum)
Sundays:	\$70.00 per hour (4 hour minimum)

REFUSE, DUMPSTER AND ROLL-OFF RENTAL FEES

REFUSE CONTAINER RENTALS

35-gallon refuse container	\$5.00 per can per day rental plus \$25.00 disposal fee for up to 3 containers \$50.00 disposal fee for 4-6 containers
65-gallon refuse container	\$5.00 per can per day rental plus \$30.00 disposal fee for up to 3 containers \$60.00 disposal fee for 4-6 containers
95-gallon refuse container	\$5.00 per can per day rental plus \$35.00 disposal fee for up to 3 containers \$70.00 disposal fee for 4-6 containers

DUMPSTER AND ROLL-OFF RENTAL FEES

Dumpsters (all sizes)	\$18.00 per month minimum		
	<u>1-7 days</u>	<u>8-15 days</u>	<u>16-31 days</u>
20-yard roll-off	\$30.00	\$60.00	\$120.00
30-yard roll-off	\$35.00	\$70.00	\$140.00

SPECIAL PICKUP FEE

Dumpster	\$50.00 per pick up
Roll-off	\$200.00 per pick up
<i>*Containers used to dispose of dirt will be charged a pick fee of two times the standard rate</i>	

DISPOSAL FEE

Demolition Debris	\$48.00 per cubic yard
Municipal Solid Waste	Based on container size or tonnage

SANITIZING FEE

Dumpster/300 gallon tote	\$100.00
Compactor 6 yard	\$125.00
Compactor 20-40 yard	\$175.00

LEACHATE AND SEPTAGE

Leachate Disposal	\$50.00 per 1,000 gallons
Septage Disposal	\$50.00 per load

RENTAL HOUSING REGISTRATION

Annual registration due December 1

Rental Property Conversion Fee \$500.00

A unit that has not previously been a registered rental property and is converted to a rental property shall pay a conversion fee. The onetime conversion fee includes the rental registration application and inspection fees for the first year. A rental property with a registration that has been expired for greater than one year will be subject to the full conversion fee and licensing inspection upon application for a rental registration.

Rental Registration Renewal Fee *(rental properties currently registered annual fee)*

Single Family Home	\$20.00
Multi-Units	\$20.00 per unit
Duplex, apartments, condos	

Standard Rental Registration Renewal Fee *(This is a rental fee for properties maintained as a standard rental prior to November 18, 2018- Fees are not pro-rated)*

Single Family Home	\$120.00
Duplex	\$140.00
Apartment 3-9 units	\$200.00 plus \$20.00 per unit
Apartments 10-20 units	\$250.00 plus \$20.00 per unit
Apartments 21+ units	\$300.00 plus \$20.00 per unit

Violation Fees

Re-Inspection Fee	\$50.00 per unit
Complaint Based Inspection	\$50.00 per unit
Late Rental Registration	\$50.00 per unit
Reinstatement of Suspended License	\$250.00 per unit
Operating Without a License	Citable offense

Abatement Violations

1 st Violation	\$50.00
2 nd Violation	\$150.00 and warning of license revocation
3 rd Violation	\$500.00 and revocation of license

SIGN PERMIT FEES

“Signs” include any sign suspended from buildings, attached to the surface of a building, painted on wall type signs and pylon signs (not requiring footing inspections)

Sign Review	\$30.00
Footing Inspections	\$50.00 per sign
After the Fact Sign Permit Fees	\$100.00 or double the permit fee, whichever is greater

PERMANENT SIGN PERMITS (EXCLUDES BILLBOARDS)

Under 100 sq. ft.	\$50.00
101 + sq. ft.	\$50.00 plus \$0.40 per sq ft

OTHER SIGN PERMITS

Billboards	\$150.00 per sign
Temporary Signs	\$50.00 per year