

CALL TO ORDER: The Addison Town Board meeting was called to order at 7:30 p.m., immediately following the adjournment of the Allenton Sanitary District meeting. The meeting notice was read. This meeting has been properly noticed.

ROLL CALL: Members present: Chairman Bob Bingen; Supervisors; Gary Karnitz, Dan Wolf; Treasurer Brenda Kaehler; Clerk Wendy Fairbanks. Supervisors; Jeff Infalt, and Ron Hefter were not present. Department of Public Works Supervisor, Glen Fieweger and 5 other people were also present during the meeting.

ADOPTION OF AGENDA: Motion by Wolf to adopt the agenda as presented. Seconded by Karnitz. Motion carried unanimously.

APPROVAL OF MINUTES: Minutes of the May 16, 2024, Town Board meeting minutes were approved as presented. Motion by Wolf, seconded by Karnitz. Motion carried unanimously.

REVIEW OF BILLS AND AUTHORIZATION OF PAYMENT: Check numbers #24348 through #24420 and electronic payments, in the amount of \$97,908.27 were approved for payment. Motion by Karnitz, seconded by Wolf. Motion carried unanimously. Checks questioned: #24377 – 24379 where for driveway bond refunds, # 24338 to GH Carpentry was for the balance due on the remaining six windows for the Town Hall.

TREASURER’S REPORT: The Treasurer’s Report for the month of March and April 2024 were revised and presented along with the report for May 2024. Motion by Wolf to approve all reports as presented, seconded by Karnitz. Motion carried unanimously. The amount stated in the Future Assessment account was pointed out at \$32,824.69.

APPOINTMENT OF TOWN CLERK: Motion by Wolf, to appoint Wendy Fairbanks as Town Clerk for a 2-year term, beginning July 1, 2024, and ending June 30, 2026. Seconded by Karnitz. Motion carried unanimously.

WASHINGTON COUNTY SHERIFF’S DEPT. REPORT, LIAISON DEPUTY DILLON GLAMANN: Deputy Dillon Glamann was not present at the meeting.

DISCUSSION REGARDING 2024 ASSESSED PROPERTY VALUES AND CONSIDERATION OF 2025 EXTERIOR REVALUATION: Chairman Bingen spoke with Mark Brown at Associated Appraisals to confirm the cost to do the exterior appraisal in 2025 for the Town would be \$95,000.00. The amount of \$65,000.00 would be payable in 2025 with a balance of \$30,000 payable in 2026. Wolf questioned if a Market revaluation could be done instead. Bingen stated because the way the market is now, Associated recommended doing the exterior revaluation. Bingen will go back to the appraiser asking what the difference in price would be for a market revaluation vs the external revaluation. The Town has to get the revaluation done before 2026 or the State will step in and mandate it. Bingen will contact Mark Brown to ask for more information. The subject was tabled until next month. The subject of DUE (Domestic Unit Equivalent) charges was discussed. Associated Appraisals put together some numbers for special assessment fees and will be sending a bill to the Town in July. There is a lot more that will go into Associated Appraisals coming up with a formula for DUE charges.

CONSIDERATION OF “CLASS B” BEER & LIQUOR LICENSE RENEWALS: The public notice of “Class B” Beer & Liquor license renewals to be considered was reviewed. All the applications are complete, and all renewal fees have been paid in full. Criminal Background reports have been reviewed, with nothing new reported. Premises descriptions were not changed. The agent for Candy’s Pub had a name change from Candy Ficht to Candy Kulbeck. The license for JJ’s on the Bend was not renewed by Joseph Rehlinger of Rehlinger LLC. Motion by Wolf to approve all the “Class B” Beer & Liquor License Renewals on the Public Notice, for the period beginning July 1, 2024, and ending on June 30, 2025. Seconded by Karnitz. Motion carried unanimously.

CONSIDERATION OF “CLASS A” BEER AND LIQUOR LICENSE RENEWALS: The public notices of “Class A” Beer & Liquor license renewals to be considered was reviewed. All the applications are complete, and all renewal fees have been paid in full. Criminal Background reports have been reviewed with nothing new reported. Premises descriptions were not changed. Motion by Karnitz to approve the “Class A” Beer & Liquor license renewals on the Public Notices. Seconded by Wolf. Motion carried unanimously.

CONSIDERATION OF THE FOLLOWING CIGARETTE & TOBACCO PRODUCTS LICENSE RENEWALS; Addison Station Central, LLC; Candy’s Pub, LLC; Sherazi Enterprises LLC, and B&K Real Estate Allenton, LLC: Motion by Wolf to approve the cigarette, tobacco, and vaping license renewals listed above. Seconded by Karnitz. Motion carried unanimously.

OPERATOR LICENSES – RENEWALS: The list of Operator License Renewals was reviewed. All operators from the Alma’s and JJ’s on the Bend were removed from the list. Criminal background checks were done for all renewal requests. One applicant had a new conviction reported that was reviewed. Motion by Wolf to approve all the renewals except Patrick Porter. The Town Board would like to have him appear before the Board next month to discuss the charges. Seconded by Karnitz. Motion carried unanimously.

OPERATOR LICENSES – NEW: Three Operator License applications were reviewed. One for Keira at Addison Station, one for Paula at Little Red Inn, and one for Julia at Candy’s Pub. There were no records found on any of the applicants. Motion by Karnitz to approve the new Operator License as presented. Seconded by Wolf. Motion carried unanimously.

PICNIC LICENSE / TEMPORARY OPERATOR LICENSES: Allenton Lion’s Club applied for a picnic license for their annual Car Show event on July 7, 2024. Motion by Wolf to approve the picnic license for the Lion’s Car Show. Seconded by Karnitz. Motion carried unanimously. Applications for Temporary Operator license for D. Luedtke and B. Rumppe were reviewed with no record found. Motion by Wolf to approve the temporary operator licenses for the Lion’s Car Show. Seconded by Karnitz. Motion carried unanimously.

UPDATE ON TRUCK STORAGE BUILDING PROJECT: Bingen presented a Bid Notice draft, pointing out some of the specifications. The specifications are for just the outer shell of the building and written loose enough to get different types of building bids. The ARPA funds being used to build the shed should be used up based on the preliminary budget numbers. Wolf made a motion to approve the bid notification for the Truck Storage Building. Seconded by Karnitz. Motion carried unanimously.

DISCUSSION TO REDUCE SPEED LIMIT ON HWY 33 AT AND/OR BEFORE THE HWY 41 BRIDGE: Bingen stated that someone petitioned Scott Schmidt from the County to reduce the speed limit on Hwy 33 farther east of the Hwy 41 Bridge. Messages were sent back and forth via e-mail. A resident at the meeting voiced her concern about the traffic coming down the hill into town from the west side. The road is a state road, and the Town doesn't have ownership and control over the road. It was stated that the likelihood of any action being taken by the State is low. There was further discussion about road work grants and shared service payments. Other projects being done on Ohio and Ritger Circle with the county through the shared revenue project were also discussed. Bingen will check back with Schmidt at the County. No motion made.

REVIEW AND ACTION ON ROELL PROPERTY: Bingen talked about the current situation with the addition of another trailer on the property. Neighbors who were present at the meeting voiced their concerns. Bingen explained that he spoke with the attorney and was advised how to proceed. The attorney will draft a letter for the Town to send to the property owner outlining the next steps. The Town will set up a time to proceed onto the property to start the clean-up process. Any costs incurred by the Town to clean up the property will be assessed against Roell on his property taxes. Michele Curley asked to speak on her concerns about drain oil being dumped on the driveway and garbage being burned. Bingen asked Curley if she would be willing to go to the DNR with pictures of the problem. Motion by Karnitz to proceed with action against the Roells. Seconded by Wolf. Motion carried unanimously.

WASHINGTON COUNTY SUPERVISOR REPORT: County Supervisor John Schodron was not present at the meeting. A copy of an email sent by Schodron was presented to the Board.

FIRE DEPARTMENT REPORT, LIAISON LT. GLEN FIEWEGER: Lt. Glen Fieweger of the Allenton Fire Department presented the monthly Fire Report for May. He stated there were 16 calls in the Town of Addison and explained the types of call. He reviewed the various training and activities the fire department took part in during the month. Including fire hydrant training, hose testing and CPR scenarios. Fieweger was recognized for his AEMT license completion and Tracy Herman was mentioned as having won the Badge of Fire. Fieweger also stated Allenton Fire Department should have something ready for a new contact in July.

DEPARTMENT OF PUBLIC WORKS REPORT: Department of Public Works Supervisor, Glen Fieweger was present at the meeting. The #7 truck was brought back into the shop and Fieweger switched some relays around to get it running. He put a new battery in #9 and there is an air chamber leak he is working on. Belt swings at Veteran's and Riveredge Parks were replaced due to wear. Some chains were also replaced but the brackets were fine. Fieweger also did some shoulder work to fix wash outs from Winter and reworked some ditches with tall grass. With all the rain there was water running across Weis, Hillcrest, Crooked and Aurora roads, but it is fixed now. Payne and Dolan paved, and crack filling was done. The brush pile was burned. Fieweger explained he attended a pre-construction meeting for the Hwy 175/Hwy S project. Hwy 175 between the Hwy R intersection and Hwy S will be completely shut down starting July 8, 2024. Finish date is tentatively September 26, 2024. Detour options were discussed. The contractor and the County are having an informational meeting at the Town of Addison Town Hall on Monday, July 1 from 6:00 – 7:00 pm. Wondra is doing the work and will be putting a job trailer alongside the cold storage building. Wondra will pay \$350 per month and the Town will invoice them after the project is finished.

COMMUNICATIONS: Supervisor Wolf asked about mulch up by the Community Sign. It was not done last year so it was agreed that mulch would be done by the 4th of July. Supervisor Karnitz mentioned that the Yankus property in St. Lawrence was going to be sold and the new owners were cleaning up the property. A large dumpster was in the front yard and the grass was cut. Clerk Fairbanks mentioned a letter was also sent to the property owner on Church St. because the neighbor called expressing a desire to list the property but was concerned because the house next door wasn't looking good. The initial letter gave the tenant, who is the owner's son, until June 30th to clean up the property. At the time of the meeting, little progress had been made and Fairbanks asked if another letter should be sent. It was agreed that a second letter be sent. Fairbanks also explained a situation with garbage disposal after some events in the large pavilion. She asked if the Board wanted to withhold any security deposit or if there was any recourse they wanted her to take. The Board agreed that a verbal warning would be appropriate.

PUBLIC COMMENT: Dale Barber in the audience revisited the speed limit issue, asking if the Town had looked into a solar digital radar display. It was explained that the Town had looked into it about a year ago and the cost per unit is roughly \$3,000.00. There was discussion about the effectiveness of the signs, but no action was taken.

ADJOURNMENT: Motion by Karnitz to adjourn, seconded by Wolf. Motion carried to adjourn the meeting at 8:37 p.m.

Wendy Fairbanks, Clerk
Town of Addison