

Borough of Crafton  
Council Meeting  
Thursday, July 8, 2021.

*(Meeting was held via Zoom Webinar and can be viewed by going to  
[www.craftonborough.com/council-meeting-videos](http://www.craftonborough.com/council-meeting-videos))*

**1. CALL TO ORDER**

President Levasseur called to order the Discussion Meeting of the Crafton Borough Council, Thursday, July 8, 2021, at 7:15 PM.

**2. FLAG SALUTE**

The flag salute was led by Ms. Perry.

**3. ROLL CALL**

Interim Manager Sample recorded six (6) members of Council, present as follows: Mr. Amendola, Mr. Crown (via ZOOM), Mr. Crouse, Mr. Levasseur, Mr. Oliverio and Ms. Perry. Also present were Solicitor Korbel and Engineer Slagle. Absent were Mayor Bloom and Mr. Chandler.

**4. PUBLIC COMMENT ON AGENDA ITEMS**

There were no citizen comments on agenda items.

**5. CONSENT AGENDA**

**MOTION #1:** It was moved and seconded (*Perry/Crouse*) to approve the July 8, 2021, Consent Agenda (including the Meeting Minutes dated June 24, 2021, and the Bill List dated July 8, 2021).

**MOTION #1** carries by a Unanimous Vote (6-0).

**6. PRESIDENT'S REPORT**

Mr. Levasseur stated that the Crafton Boulevard retention tanks are near completion. He added that with the upcoming summer storms, residents are reminded that any storm damage and public safety issues, such as downed trees, should be called in to 9-1-1. Mr. Levasseur also noted that power outages should be reported to Duquesne Light Company, either by phone or on their website.

**7. MAYOR'S REPORT**

Mayor Bloom was not in attendance.

**8. ENGINEER'S REPORT**

Engineer Slagle stated that the new Consent Order is expected to be distributed to the municipalities soon.

Engineer Slagle spoke regarding the recent milling and road work on W. Steuben Street and noted that the contractors were forced to delay due to the storms that occurred. She stated that all work was performed within PENNDOT specified tolerances and added that the work was completed by Friday.

### **9. SOLICITOR'S REPORT**

Solicitor Korbel gave an update on the property issues at 40 Union Avenue and stated that the Property Owner had filed an appeal. He noted that the case will continue to be perused in the County Court system.

### **10. MANAGER'S REPORT**

Interim Manager Sample spoke regarding two items that will be on the next meeting agenda for Council to approve. He stated that there will be a motion to approve the lease-purchase of a Ford F550, intending to replace Public Works Truck #108 and added that the Sewer Funds will be used to finance the three payments through Huntington Bank at an A.P.R. of 2.15%.

Interim Manager Sample also noted that a motion to resume use and rental of the Community Center will be on the next agenda for approval.

### ***FINANCE AND ADMINISTRATION COMMITTEE***

Ms. Perry announced that the Committee met on July 1, 2021, at which time a presentation was made by Mark Schuster of turnKey Taxes. She added that the committee discussed the collection of various taxes by Jordan Tax Service, as well as review of the Boroughs Financials. Ms. Perry noted that the Financial Consultants continue to work on a dashboard of tools to assist the Borough Manager in budgeting and projecting the Borough Funds more accurately.

### ***COMMUNICATION, RECREATION, AND COMMUNITY EVENTS COMMITTEE***

Mr. Oliverio noted that the Committee has received four quotes for the upgrades to the AV equipment and should have a decision for Council at the next Council Meeting. He thanked Justin Marks for his assistance and help during this transition. Mr. Oliverio also noted that there is a need for an assessment of Communication sources with the Public.

Mr. Oliverio announced that the July 4<sup>th</sup> Celebration had great turnout of attendance and thanked everyone involved with getting the event planned.

Mr. Oliverio stated that the next Committee meeting will be held on July 20, 2021, at 7pm.

### ***EMERGENCY PREPAREDNESS COMMITTEE***

Mr. Amendola announced that the Committee met on July 7, 2021, at noon. He thanked the Fire Department for submitting the requested report. Mr. Amendola noted that the Chief of Police, Mark Sumpter attended this meeting and at that time he presented the Emergency Preparedness Plan. Mr. Amendola suggested that any Councilperson who wishes to review the Emergency Plan stop in the Borough Administrative Office.

***COMMUNITY SERVICES AND INFRASTRUCTURE COMMITTEE***

Mr. Levasseur spoke in place of Mr. Chandler's absence. He stated that the Engineer provided a draft update of the Street Opening Ordinance which was placed in the OneDrive for Council to review.

Engineer Slagle gave an update on the timeline and process of updating the Ordinance and urged Council to discuss and relay any suggestions to the Engineer's Office.

Council discussed creating partnerships with the Utility Companies for effective cost-sharing and what the next steps for approval should be.

**12. BUSINESS AGENDA**

Mr. Levasseur spoke regarding the Gaming Economic Development Tourist Funds Grant that was awarded to Crafton Borough for the Municipal Building façade repairs and the Magistrate/Library roof replacement.

**MOTION #2:** It was moved and seconded (*Crouse/Crown*) to approve the Grant Contract between Redevelopment Authority of Allegheny County and Borough of Crafton for the 2020-GEDTF-133 Crafton Borough Municipal Complex Renovations Agreement.

Mr. Amendola inquired about the water leaking into the Borough Building.

Mr. Levasseur noted that the façade repairs will remedy these issues within the Borough Building.

**MOTION #2** carries by a Unanimous Vote (6-0)

**13. COMMUNITY ANNOUNCEMENTS**

- The Borough is accepting Letters of Interest for three residents to serve on the Steering Committee for the Parks and Recreation Master Site Plan Project. This important committee will help shape the future of active and passive recreation in the Borough for the next 20 years. Please submit letters by July 16<sup>th</sup>, 2021, to the Interim Borough Manager at [manager@craftonborough.com](mailto:manager@craftonborough.com).
- The Pennsylvania Game Commission and the Audubon Society of Pennsylvania has recommended that bird feeders be removed to stop the spread of an illness that is killing birds in neighboring Ohio and West Virginia. State and Federal agencies are researching the disease and more information will be forthcoming concerning this matter.
- Crafton Police Department, along with the Allegheny County Chiefs of Police Association, reminds everyone that on hot summer days, even with the windows partially open, the temperature inside of a parked vehicle can rise to dangerous and even deadly levels in just a matter of minutes. Think safety first and please do not leave children and pets unattended in a parked vehicle even for a moment!!!

- The Crafton Mini-Golf will be open on FRIDAYS and SATURDAYS each week, from 7PM to 9PM, throughout the Summer. Cost to play is \$2 per person. All CDC, State and Local COVID Guidelines will be followed.

**14. PUBLIC COMMENT**

There were no additional public comments.

**15. ADJOURNMENT**

The meeting was adjourned 8:03 P.M.

Respectfully Submitted  
Carissima Kerns, Borough Secretary