

BOROUGH OF CRAFTON
July 11, 2024 @ 7:00 PM
Council Meeting

AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – May 23 and June 13, 2024
- b. Bill List – June 27 and July 11, 2024
- c. Monthly Reports – Managers Report, EMS report, Police Report, JTS Tax Collection, Community Development

MOTION: to approve the July 11, 2024, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

- a. Police Chief Search – Pennsylvania Chiefs of Police Association is conducting the search, and an advertisement is posted on their website (pachiefs.org/jobs). Resumes being accepted now through July 19.

8) SOLICITOR'S REPORT

- a. An executive session was held on Monday evening July 1st to discuss litigation and real estate matters.

9) ENGINEER'S REPORT

- a. Broadhead Project – New bids docs are being prepped to account for federal funding and the final easement for Perrine Street is being drafted by Solicitor.
- b. Stairs Project – Promenade Steps are installed. The Crafton Blvd Stairs are next.
- c. 2024 Road Paving – Preconstruction meeting – July 12th
- d. Pool Bathhouse – rental mats have been added to the pool bathhouse floor
- e. Resident Request Traffic Light Issue through PennDOT – Steuben and W. Crafton Ave.
- f. PAWC Water Main Replacement Schedule – Parkview and Crafton Blvd have been paved. Contractor is planning on paving Sterett trench - Wednesday July 10th. Going to pave from trench to nearest curb instead of just the trench. Contribution agreement signed and sent back to PA American Water.
- g. C-20 – Resolution for Crafton’s application to a Grow Grant for C-20.

MOTION: to approve resolution number 2024-06 affirming that Crafton is seeking grant funding under ALCOSAN’s GROW program to fund the C-20 sewer separation project.

- h. Linden & Steuben Signal Light Improvements – Review data requested at last meeting. Bids were received, and the lowest responsible and responsive bidder was Bruce-Merrilees Electric Company in the amount of \$311,916.00. The Borough received a GLG Grant from PennDOT for \$246,790.40. The Grant has a required 20% match which will be \$65,125 from the bond fund.

MOTION: to award the contract to the lowest responsible and responsive bidder, Bruce-Merrilees Electric Company for \$311,916.00 as recommended by Gateway Engineers.

- i. EV Charging – Electrify Allegheny Program – Discuss three recommended locations and funding for the project.
- j. Trail Feasibility Study – RFP was drafted and will be reviewed by the Planning Commission.
- k. Public Works Building – waiting on Wetlands Permit
- l. Crafton Blvd Street Lights – Installed the shields we had, awaiting the final 7 shields.

10) MANAGER’S REPORT

- a. Waste Collection RFP –bids will be opened publicly on Friday, July 19 at 12:00 pm.
- b. Parking Issue on South Grandview Ave
- c. Cloud Permit selected for code software.
- d. Munibit selected for the new website – Crafton was granted use of CraftonBorough.gov

- e. Appoint Jim Price as the Authorized Contact Person for Crafton Borough to the Southwest Allegheny County Tax Collection District.

MOTION: To appoint Jim Price as the Authorized Contact Person for Crafton Borough to the Southwest Allegheny County Tax Collection District.

- f. Logo Selection – Focus Group Recommendation
- g. Amend May 23rd Eminent Domain Ordinance. The Ordinance was incorrectly marked as 1678 and should have been 1679.

MOTION: To correct the Ordinance Number for the Ordinance passed at the May 23rd meeting from number 1678 to number 1679.

- h. 2025 Budget Process Schedule
 - i. July early – Prepare budget outline and share with department heads
 - ii. July late – Meet with department heads – discuss priorities
 - iii. August 14 – Finance Committee meeting – Draft Budget
 - iv. August 22 – Council First Draft of Budget and Choices introduced
 - v. September 12 – Council Budget Workshop – 6:30 pm
 - vi. September 26 – Council Budget Workshop – 6:30 pm
 - vii. October 10 – Council Budget Workshop - 6:30 pm
 - viii. October 24 - Council Budget Workshop – 6:30 pm
 - ix. November 14 - Council Budget Workshop - 6:30 pm
 - x. November 28 – Thanksgiving
 - xi. December 12 – Council Budget Workshop – 6:30 pm

11) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Ms. Perry
 - i. Review mid-year financial position
 - ii. 2025 Budget meetings with department heads are starting next week.
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Zoning Ordinance Update – New draft sent to the Planning Commission and the Steering Committee. The Planning Commission discussed final updates on June 25.
 - ii. Safe Streets for All (SS4A) Federal Grant – Preparing for August 29 application – Next step is to draft an Intergovernmental Cooperation Agreement.
- c. Planning Commission – Mr. Ridilla
 - i. The Planning Commission met on June 25 and discussed the new Zoning Ordinance.
- d. Communication & Recreation– Ms. Bollenbacher

- i. Upcoming Community Events
 - 1. Senior Dinners – Aug 3, Nov 2 (start time 5:00 PM)
 - 2. Fall Fest – Sept 28
 - 3. Haunted Crafton – Oct 19-31
 - 4. Celebration of Lights – Dec 7
 - 5. Christmas House Tour – Dec 15
 - ii. Logo update – Survey and Focus Group
 - iii. Newsletter – Next newsletter (and new format/publisher) coming in early August.
- e. Commissions Vacancy – Ms. Pulkownik
- i. Planning Commission Appointment – Appoint AJ Pescuric to the Planning Commission.

MOTION: To appoint A.J. Pescuric to the Planning Commission for a term that will expire on April 13, 2025.

- ii. Civil Service Commission Alternate – Appoint Lynn Nickels to a Civil Service Commission position.

MOTION: To appoint Lynn Nickels to the Civil Service Commission for a term that will expire on July 1, 2030.

- i. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Open for applications
 - a. Planning Commission
 - b. Civil Service– Current member is not going to reapply
 - 2. Upcoming Position
 - c. Recreation Board expiring 9/30/2024
 - d. Recreation Board expiring 9/30/2024
 - e. Zoning Hearing Board expiring 12/31/2024
 - f. Zoning Hearing Board expiring 12/31/2024
 - g. Zoning Hearing Board (alternate) expiring 12/31/2024
- f. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, July 25th at 7:00 pm
- b. **Pool Passes** - Available now at craftonborough.com/crafton-pool. You can complete your application and purchase your passes online.
- c. **Mini Golf** – The Mini Golf Course on Steuben is open Friday and Saturday nights from 7 pm to 9 pm. \$2 per person to play.

13) PUBLIC COMMENT

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permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. Please state your name and physical address for the record.

14) ADJOURNMENT