

CALL TO ORDER: The meeting of the Allenton Sanitary District Commission was called to order by Chairman Bingen at 7:00 PM. This meeting has been properly noticed. The Pledge of Allegiance was recited.

ROLL CALL: Members present: President Bob Bingen; Commissioners, Ron Hefter, Jeff Infalt, Gary Karnitz, Dan Wolf; Secretary Wendy Fairbanks; Treasurer Jill Fieweger. MCO representative Pat Bougie and Dave Maule were present. Ten other people were also present during the meeting.

ADOPTION OF AGENDA: Motion by Hefter to adopt the agenda as presented. Seconded by Karnitz. Motion carried unanimously.

APPROVAL OF MINUTES: Minutes of the October 12, 2023, Allenton Sanitary District meeting and the October 12, 2023 Joint Allenton Sanitary District and Addison Town Board meeting were reviewed. Motion by Wolf to approve the minutes. Seconded by Infalt. Motion carried unanimously.

REVIEW OF BILLS AND AUTHORIZATION OF PAYMENT: Bills for payment were reviewed. Check #11359 to NEC is for the new Voice Over IP phone and license. Charter Communications phone lines will be cancelled except for the line for the dialer. Motion by Karnitz to approve check numbers 11340 through 11365, check number 10322 through 10324 and electronic payments as listed, in the amount of \$39,020.31. Seconded by Hefter. Motion carried unanimously.

REVIEW OF TREASURER'S REPORT AND RECONCILIATION: The Treasurer's report and bank reconciliations for the month of October 2023 were reviewed. Motion by Hefter to approve the Treasurer's report and reconciliations as presented. Seconded by Wolf. Motion carried unanimously.

PUBLIC HEARING - 2024 PROPOSED BUDGET: The Public Hearing notice was read. The 2024 proposed budget was reviewed. After three requests for public comment and upon hearing none, motion by Karnitz to close the public hearing, seconded by Wolf. Motion carried unanimously.

CONSIDERATION OF RESOLUTION AUTHORIZING THE 2023 TAX LEVY: The tax levy resolution was read. Motion by Hefter to approve the resolution authorizing the 2023 tax levy in the amount of \$219,463.00. Seconded by Infalt. Five Commission members were present and voted unanimously to approve the 2023 tax levy. There were no negative votes. Motion carried.

CONSIDERATION OF RESOLUTION ADOPTING AND APPROVING THE 2024 BUDGET: The budget resolution was read. Motion by Infalt to approve the 2024 Budget Resolution. Seconded by Karnitz. Five Commission members were present and voted unanimously to approve the 2024 Budget of \$729,851.00. There were no negative votes. Motion carried.

CONSIDERATION OF REDUCTION OF UTILITY BILL CHARGES- Richard Utecht, 534 Oak St. Utecht was not present. Treasurer Fieweger explained that Utecht said that his outside water faucet was left on by neighborhood kids. Fieweger calculated a sewer credit of \$979.75 based off average water use for a year. Motion by Wolf to approve the credit as presented. Seconded by Infalt. Motion carried.

MIDWEST CONTRACT OPERATIONS REPORT: Paul Much, Pat Bougie and Dave Maule were present from MCO. Maule gave the report for last month. On the wastewater side Maule stated a power outage occurred on 10/13. The generator at the plant worked as should. Schulteis Pumping pumped out manhole by the lift station as a precaution. A manhole ring was replaced on Weis St N, and Badger State Waste is hauling sludge. The lift stations were cleaned by Speedy Clean and Schulteis Pumping. The septic lift station had over two feet of grit. They will be investigating more to see where it is coming from. Kreilkamp Trucking will not be able to dump septic waste into the septic lift station. On the water side the 10/16 main break at well #2 was repaired. There was a fist sized hole in the pipe. Maule said he has started to use GPS to locate all water valves, curb boxes, watermains and manholes to enter into Diamond maps. This will help with any extension projects. Hydrants were flushed and winterized and some large meter change outs have begun. Residential cross connections continue. Quotes were reviewed for a UniPro meter communicator, a new gas meter and a repair quote for the gas meter. Bougie and Maule both would like to have two 10" hymax clamps in stock. The Unipro meter communicator would allow data to be taken from the ipearl meters. The board feels this is not necessary at this point. Discussion ensued regarding a new gas meter. Maule said they need it for any confined space entry. Infalt said the St Lawrence Fire Company has one they could try out that is less expensive than the one from Morton Safety. Motion by Karnitz to approve the purchase of two 10" hymax clamps and to proceed with the repair if the gas meter from the fire department does not meet their needs. Seconded by Infalt. Motion carried.

CONSIDERATION OF MCO CONTRACT RENEWAL: Paul Much presented the new yearly contract. The new contract included a 4.4% increase. Also presented was an overtime contract for any large projects. This contract helps to keep the yearly contract amount from increasing more. Motion by Infalt to approve both contracts. Seconded by Karnitz. Motion carried.

CONSIDERATION OF RESOLUTIONS AUTHORIZING SHARED IT SERVICES WITH WASHINGTON COUNTY. Treasurer Fieweger explained that Washington County will be working with the Town to decrease IT costs. Fieweger is working with Joel Woppert to see if the Sanitary District would be able to utilize the services as well. The resolution states that the Sanitary District would like to have Washington County manage its IT services. Currently they do not have any managed services. Motion by Hefter to approve Resolution 2023-02 as presented. Seconded by Infalt. Motion carried.

COMMUNICATIONS: Treasurer Fieweger shared that the credit card processing system is up and working. We have had 2 payments thus far using credit cards. She anticipates more use once utility billing occurs in December.

PUBLIC COMMENT: None

ADJOURNMENT: Motion to adjourn by Karnitz. Seconded by Hefter. Motion carried unanimously at 7:50 p.m.

Jill Fieweger, Treasurer
Allenton Sanitary District