

# Heidelberg Township Meeting Minutes

## Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm on June 19, 2025.

## Location

Heidelberg Township Municipal Building  
6272 Route 309  
New Tripoli, PA 18066  
and [Zoom](#)

## Attendees

Board of Supervisors Chairman:	David Fink
Board of Supervisors Vice Chairman:	Jonathan Jakum
Administrator/Secretary/Zoning Officer/EMC:	Dawn Didra
Road Superintendent:	Kevin Huber
Zoning & Administrative Assistant:	Katie Fabian
Township Solicitor:	Atty. Keith Strohl, Steckel and Stopp
Township Engineer:	Geoff Dean, Keystone Consulting Engineers

Absent:

Board of Supervisors Member: Steven Bachman

## Pledge of Allegiance

## Recording of the Meeting/Recognition of members of the Press

Susan Bryant, Northwestern Press and Michael Rouano, Channel 13

## Public Comment on Agenda -none.

## Approval of Minutes

A motion was made by Jonathan Jakum, seconded by David Fink to approve the minutes of the May 15, 2025 Board of Supervisors meeting. Motion carried.

## Executive Session -none.

## Payment of Bills

A motion was made by Jonathan Jakum, seconded by David Fink to approve the payment of the General Fund Checks # 25429 through 25465, EFT payments # 5637 through 5667 and state fund checks 1753 and 1754. Motion Carried.

## Monthly Reports:

Regional EMS Steering Committee	No Report.
Fire Company	Jay Scheffler gave his report.
Emergency Management Coordinator	No report.
Ambulance Service	No Report.
Veterans Memorial Committee	No Report.
Lehigh County Farmland Preservation Board	No Report.
Lynn-Heidelberg Historical Society	No Report.
Director of Office Operations	Jonathan Jakum gave his report.
Director of Parks and Recreation	No Report.
Director of Public Works	David Fink gave his report. Heil Road work/repaving is complete.
Road Superintendent	Kevin Huber provided a quote to replace the 2003 Mack Truck (due to frame issues) with a cost of \$182,438.77 for the chassis and \$119,825.00 for the dump body. The Board tabled for research on financing. Kevin Huber suggested the township take over Saegersville Road from the state; David Fink requested Dawn Didra research the state road takeover procedures. David Fink requested Kevin Huber review the Rex Road Bridge weight signs.
Farmland Preservation Committee	David Fink gave his report.
Township Administrator	Dawn Didra gave her report. A motion was made by David Fink, seconded by Jonathan Jakum to transfer the office copier contract from the current plan at Altek (\$157.32/month x60 months) to a new plan quoted from Cyan Sky (\$153.32 x63 months). Motion carried.
Zoning Officer	Dawn Didra gave her report.
Township Engineer	Geoff Dean gave his report. Buckery Road bridge replacement is delayed further due to excessive rain. MS4: DEP pollution reduction project is due at the end of 2026.
Environmental Advisory Council	No report.
Township Solicitor	Keith Strohl gave his report.

Subdivision/Land Development: None

## Unfinished Business

Fire Code Ordinance – Tabled.

Bridge Loan Options- A motion was made by Jonathan Jakum, seconded by David Fink to accept the loan proposal from Neffs National Bank that will fund the Buckery Road bridge project. (The funds will pay the bridge bills in the interim until the DCED Local Share Account Statewide grant reimbursement checks process through.) Neffs Nation Bank: Loan amount: \$600,000 One Year Bridge Loan, Repayment Terms: One year draw period. Interest only monthly. Balance due in full at maturity, Interest Rate: 5.13% Tax Exempt (Township must submit Attorney opinion letter stating this is a tax exempt obligation to obtain the tax exempt rate otherwise it is a 6.49% interest rate), Estimated fees: Loan Origination - \$3,000 (1/2%), Document Prep- Township Legal Counsel, Attorney Fees – Bank Legal Counsel. Motion carried.

First Net Radio: Phone and Tablet Options – Tabled.

New Public Works Building – David Fink requested Geoff Dean gather more information for the future Wash Bay. David Fink requested a “Request for Proposals” for the new public works building.

Review Auditors Letter – The auditors provided the Board with a positive letter as a conclusion to the 2024 audit.

Pressure Washing Municipal Building - A motion was made by Jonathan Jakum, seconded by David Fink to allow a “Low Pressure” washing (brushes and detergent to prevent damage to recent repairs on the roof) of the Township owned building roofs and pressure washing of the sides of the structures located at 6272 Route 309. Motion carried.

## New Business

Township Building Code Official – Tabled.

A motion was made by Jonathan Jakum, seconded by David Fink to table the request for an addition of land owned by Kelly and Earl O. Zellner Jr. totaling 54.58 +/- acres including in 2 parcels: 554126607503-1 and 554125725428-1. Motion carried.

A motion was made by David Fink, seconded by Jonathan Jakum to make the funds available for all 4 farms up for preservation (See below for estimated schedule and amounts). Motion carried.

Ebert Farm - January 2026	\$ 47,830
Grim Farm - November <b>2025</b>	\$ 22,635
Schmidt Farm - January 2026	\$ 34,740
Zellner Jr. - May 2026	\$ 32,748
<b>Total</b>	<b>\$ 137,953</b>

A motion was made by Jonathan Jakum, seconded by David Fink to advertise Ordinance #2025-2 which allows an Accessory Dwelling Unit as an accessory use in all zones. (Previous Ordinance #2022-1 “accessory apartment”, which was removed in error in the Zoning Amendment of 2024.) Motion carried.

Township Sign Policy – David Fink suggested adding a new content option for “humor” and limiting the number of events each non-profit can have in a month; also, a request to add a 5 week advance posting limit (prior to the date of the event or ticket sales deadline). Tabled to allow more time for consideration.

## Public Comment

Jay Scheffler: Announced the government gave municipalities the ability to raise the fire tax to 10 mills without needing to go through the referendum process. Also, he suggested there be less board-time for non-profits from outside Heidelberg Township on the outdoor sign.

## Correspondence

PennFuture- Re: Data Center Model Ordinance – suggested the board consider utilizing their model ordinance for Data Centers. The board declined the offer since Lowhill Township has zoning for “all other uses” Heidelberg is not required to provide for that use.

## Adjournment

A motion was made by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 8:25 pm. Motion carried.

Respectfully submitted as transcribed by Katie Fabian,

Dawn Didra, Secretary to the Board of Supervisors