

BOROUGH OF CRAFTON
APRIL 24, 2025
@ 7:00 PM Council Meeting

AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – April 10, 2025
- b. Bill List – April 24, 2025
- c. Monthly Reports – Managers Report, Treasurer’s Report, JTS Reports, Police Report, EMS report, CEDD Report, Building Inspection Report, Code Enforcement Report, Crafton VFD Report, and Library Report.

MOTION: to approve the April 24, 2025, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today’s agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight’s meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. The solicitor is the assigned timekeeper. Please state your name and physical address for the record.

6) PRESIDENT’S REPORT

- a. **Bird City Designation** – Shade Tree commission is obtaining information on getting this designation.

7) MAYOR’S REPORT

8) SOLICITOR’S REPORT

9) ENGINEER’S REPORT

- a. Broadhead Sewer Project – Bid schedule has been received. Will be brought to Council for potential approval in June.
- b. Ewing Road – Alternatives analysis received. The infrastructure committee is continuing to explore the options.

- c. C-20 Sewer Separation – Project has started with work beginning along Duncan Avenue. PA American Water doing water line relocations as needed. Project impacted roads include Steuben St. (W. Crafton to Duncan), Linden Ave. (Maxwell to Steuben), and Duncan Ave. (Maxwell to Steuben).
Expected completion: 11/12/25
- d. DPW Building – Currently receiving bids. Bid opening on May 15th and Council will have 60 days to accept bid.
- e. Steuben / Linden Intersection Improvements – Project is ongoing with delivery and installation of the new traffic poles this week. The two adjacent trees along Steuben will be removed prior to the new arms being placed. Completion by the end of May 2025.
- f. People’s Gas Main Work – Paving restoration has been completed. Brick road restoration is scheduled for the week of May 5th. Impacted streets include N. Linwood and N. Emily Street.
- g. Linwood/Noble Parks – Both Linwood and Noble Park surveys have been received and reviewed. Moving towards design stage next.
- h. 2025 Road Paving and Brick Plan
 - i. Brick road assessment to start this spring and summer. The ongoing process will take several months.
 - ii. Road paving as part of the Broadhead Sewer Separation Project:
 1. Belvidere St
 2. Broadhead Ave
 3. Coulter St.
 4. N. Emily St
 5. Parke St.
 6. Warren St.
 7. Crennell Ave – Brick trench repair
 8. N. Linwood Ave – Brick trench repair
 - iii. Remaining roads to be paved – Milling took place on Wednesday, April 23 and paving is scheduled for Wednesday, April 30th:
 1. Home Avenue
 2. Sterrett Street (Utility Work)
 3. Rush Way (between Perrine and Sterrett)
 4. Newville Way
 5. Prince Alley
- i. Permit applications – Newly received permit applications for street utility work.

Sidewalk Construction & Repair:

Applicant: Pennsylvania American Water
Location: 406 Maxwell Street - 8' x 5'

10) MANAGER'S REPORT

- a. Trail Study Committee – The next Trail Study Committee meeting will be May 5th at 6:00 pm

11) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

- a. Business Development Subcommittee – Update and next meeting is not yet confirmed.
- b. Website Update
- c. Rental Inspection Safety Ordinance # 1680– An Ordinance amending Chapter 90 – Code Enforcement, Article III – Business and Multifamily Residence Premises Registration and Inspection. This ordinance update will improve the ability of the Code Enforcement office to routinely do fire and safety inspections on all residential and commercial rentals in the Borough.

MOTION: To approve Ordinance #1680 amending the Borough's Rental Inspection Code - Chapter 90 – Code Enforcement, Article III – Business and Multifamily Residence Premises Registration and Inspection.

- d. Planning Commission
 - a. Next Meeting – April 29 @ 6:30 PM
- e. 82 Belvidere Conservatorship update

12) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Mr. Hough
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Energy Audit
 - ii. DCED \$325,000 Grant for pedestrian and other business district improvements
 - iii. PRT Bus Service Funding Resolution 2025-08 – Supporting the call for increased funding from the PA General Assembly for the Pittsburgh Regional Transit.

MOTION: To approve Resolution 2025-08 – A resolution supporting the call for increased funding from the PA General Assembly for Pittsburgh Regional Transit.

- c. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - 1. Arbor Day/Betsy Martin Tree Dedication – Saturday, April 26
 - 2. Garden's 10th Anniversary Party – Saturday, May 17
 - 3. Independence Day – Friday, July 4th
 - 4. Fall Fest – Saturday, September 27

5. Celebration of Lights – Saturday, December 6
 6. Holiday House Tour – Sunday, December 14th
- ii. Ongoing Events
 1. Coffee, Creativity, and Community – Every Saturday 12-3 @ Library
 - iii. Summer Newsletter - Coming in June
- d. Board/Commissions Recruiting – Ms. Pulkownik
 - i. Planning Commission Appointment – Appoint Eric Valcheff to the Planning Commission.

MOTION: To appoint Eric Valcheff to the Planning Commission for a four-year term that will expire on April 13, 2029

- ii. Planning Commission Appointment – Appoint Alice Pescuric to the Planning Commission.

MOTION: To appoint Alice Pescuric to the Planning Commission for a four-year term that will expire on April 13, 2029

- iii. Planning Commission Appointment – Appoint Allen Biehler to the Planning Commission.

MOTION: To appoint Allen Biehler to the Planning Commission for the remainder of a four-year term set to expire on April 13, 2026

- iv. Current Open Positions (apply at craftonborough.com/commissions)
 1. Civil Service Commission (alternate) (1) – 6-year term – expiring 2/1/2029
 2. Planning Commission (due to Mr. Ridilla resignation)– expiring 4/13/2026
 3. Planning Commission – (2) 4-year terms – begins 4/14/2025
 - v. Upcoming Positions
 1. Zoning Hearing Board – 3-year term regular (1) and alternate (1) seats – begins 1/1/2026
- e. Council of Governments (COG) – Ms. Bollenbacher

13) COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, May 8, 7:00 pm
- **Real Estate Tax Collection** – Jordan Tax Service, Inc will be in Crafton in the Community Center (140 Bradford Ave) to collect Borough Real Estate Taxes on Wednesday, April 30th from 1:00 pm to 4:00 pm.

- **Arbor Day Celebration** - Saturday, April 26 at 10:00 am in Crafton Park. We will be commemorating Crafton's 36th year recognition as Tree City USA and dedicating a tree to Betsy Martin, a long-time resident of Crafton who sadly passed away last year. Everyone is welcome to attend the ceremony. This event is proudly sponsored by the Crafton Shade Tree Commission and Crafton Heritage.
- **Pool Passes** – Available now at craftonborough.com/crafton-pool. Pool opens on May 24th through September 1st. Passes are available for Crafton residents (Resident rate) and Carnegie, Ingram, Rosslyn Farms, and Thornburg residents (Non Resident rate). Rates are for Child, Adult, Senior, or Family.
- **Boy Scout Troop 147 “Scouting for Food”** – The boy scouts will be collecting non perishable food and pet donations on Saturday, April 26. Place food and pet goods in a bag/box on front porches by 9 AM – visible from the street. All donations benefit the food bank.

14) PUBLIC COMMENT

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15) ADJOURNMENT