

BOROUGH OF CRAFTON
February 13, 2025
@ 7:00 PM Council Meeting

AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – January 23, 2025
- b. Bill List – February 13, 2025

MOTION: to approve the February 13, 2025, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. The solicitor is the assigned timekeeper. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

- a. An Executive Session will be held after tonight's meeting to discuss personnel matters.

9) ENGINEER'S REPORT

- a. Broadhead Sewer Project – Responding to a new set of EPA comments received 2/7. Reached out to the property owner's attorney to let them know we are going to be moving forward with the project and need a response by end of the month.

- b. Ewing Road – Infrastructure committee is exploring options to address road closure. Gateway is currently assessing the alternatives and options. Looking at around two weeks before going over the findings.
- c. Public Stairs –\$200k grant disbursement received.
- d. C-20 Sewer Separation – Bid recommendation letter received to award the project to lowest-bidder contractor Tedesco Excavating and Paving (verified no relation or affiliation to current staff member with same last name)

MOTION: To award the C-20 Sewer separation project to Tedesco Excavating and Paving, Inc. in the amount of \$2,349,052.50 as recommended by Gateway Engineers.

- e. Storm Sewer Detention – Crafton Elementary Parking Lot – In-house inspections to take place at an ideal time. Looking at early summer when school is done.
- f. DPW Building – A. Merante has completed the sanitary sewer lateral work. Final build out decisions and plan revisions being made on remaining work.
- g. 2025 Sewer O&M Repairs - Currently out for advertisement. Pre-bid meeting on 2/11.
- h. Station Street Retaining Wall – Expecting first round of design documents any day. A new retaining wall will likely be the resolution.
- i. People’s Gas Main Work – Gas line work complete. Restoration work begins early spring when the weather improves.
- j. Duncan and Ingram Ave – One way conversion to two-way. Seeking Gateway Engineer’s opinion.
- k. Lindwood/Noble Parks – Surveyor is out this week surveying.
- l. Permit applications – Newly received permit applications and street utility work.

10) MANAGER’S REPORT

- a. Trail Study Committee – Taking a tour of the trails.
- b. Fulltime Code Inspector – Approve changing the code inspector from a part time to a full-time position.

MOTION: Approve changing the code inspector position from a part time position to a full time position with benefits.

- c. Wage Resolution – A resolution setting the wages for non-union Borough Staff for 2025.

MOTION: Approve Resolution 2025-02 Wage Resolution setting the wages for non-union employees for 2025

- d. New Website – Council is reviewing

- e. Summer Intern – Local Government Academy – Focus business development
- f. Business Development Subcommittee – Respond by February 15, 2025

11) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Mr. Hough
- b. Infrastructure & Land Use – Ms. Compitello
 - i. EV Chargers
 - ii. Energy Audit
- c. Planning Commission – Mr. Ridilla
 - i. Zoning Update
 - 1. Review items from last meeting
 - 2. Next meeting – February 25 @ 6:30 PM
 - 3. Further discussions, forums, and meetings are being planned (as needed) before the revised draft is prepared for community review
- d. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - 1. Valentines Day Community Dinner – Murder Mystery Dinner – Friday, February 14 “Til Death Do Us Part” themed Murder Mystery Party! SOLD OUT! .
 - 2. Clean-up/Shredding Day – Saturday, April 12
 - 3. Arbor Day – Saturday, April 26
 - 4. Garden’s 10th Anniversary Party – Saturday, May 17
 - 5. Independence Day – Friday, July 4th
 - 6. Fall Fest – Saturday, September 27
 - 7. Celebration of Lights – Saturday, December 6
 - 8. Holiday House Tour – Sunday, December 14th
 - ii. Newsletter
- e. Board/Commissions Recruiting – Ms. Pulkownik
 - i. Recreation Board Appointment – Appoint Chris Nickelson to the seat expiring on 2/28/2026.

MOTION: To appoint Chris Nickelson to the Recreation Board for a term that will expire on February 28, 2026.

- ii. Recreation Board Appointment – Appoint Cory Roma to the seat expiring on 12/31/2027.

MOTION: To appoint Cory Roma to the Recreation Board for a term that will expire on December 31, 2027.

- iii. Recreation Board Appointment – Reappoint Mandy Guerino to her current seat from February 28, 2025, to February 28, 2029.

MOTION: To reappoint Mandy Guerino to the Recreation Board for a term that will expire on February 28, 2029.

- iv. Recreation Board Appointment – Appoint Gabrielle Backner to the seat from February 28, 2025, to February 28, 2029.

MOTION: To appoint Gabrielle Backner to the Recreation Board for a term that will expire on February 28, 2029.

- v. Current Open Positions (apply at craftonborough.com/commissions)
1. Civil Service Commission (alternate) (2) – 6-year term – expiring 2/1/2029
 2. Recreation Board – (2) existing 4-year terms – expiring on 12/31/27 and 2/28/2026 and (2) new 4-year terms beginning 2/28/2025
- vi. Upcoming Positions
1. Shade Tree Commission – 5-year term – open after 3/31/2025
 2. Planning Commission – (2) 4-year terms – open after 4/13/2025
 3. Zoning Hearing Board – 3-year term regular (1) and alternate (1) seats – open after 12/31/2025
- f. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, February 27th, 7:00 pm
- **Valentine’s Day Murder Mystery Community Dinner** – Friday, February 14th at 6:00 pm at the Crafton Public Library –SOLD OUT!
- **2025 Summer Employment** - The Borough of Crafton is accepting applications for the following seasonal positions: Pool Manager, Assistant Pool Manager, Concession Manager, Head Lifeguard, Lifeguards, Junior Lifeguards, Cashiers, Attendants, Concession Stand Workers, and Seasonal Public Works. Applicants must be able to pass a State Criminal Background Check, a ChildLine Abuse & Registry Clearance and a Drug & Alcohol Test. Paper applications may be obtained in the Administrative Office or can be submitted online at the following link: <https://craftonborough.wufoo.com/forms/mdp3uka1kvttis/>. All applications must be submitted to the Administrative Office NO LATER THAN 4:00 PM on March 14th

13) PUBLIC COMMENT

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14) ADJOURNMENT