

April 8, 2010

The Heidelberg Township Board of Supervisors held a hearing at 6:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman, Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse and Township Solicitor Charles Waters.

The purpose was to hear public comment on the proposed changes to the Subdivision / Land Development Ordinance. There were no comments and the hearing concluded at 6:35pm.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

April 8, 2010

The Heidelberg Township Board of Supervisors held a hearing at 6:45pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman, Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse and Township Solicitor Charles Waters.

The purpose was to hear public comment on the proposed changes to the Zoning Ordinance. Some residents asked questions regarding the changes to the logging section of the ordinance. The Board and Atty. Waters answered that the ordinance is for commercial logging only, concerns soil erosion and the effects on other properties and the permit will ensure that the applicant has complied with federal and state laws regarding logging. The township had a logging ordinance since 1981. The hearing concluded at 6:55pm.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

April 8, 2010

The Heidelberg Township Board of Supervisors held a hearing at 7:00pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman, Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Atty. Waters stated that a hearing is not required but will be held for informational purposes. Resident Steve Metzger asked about the parking of junk or broken-down motor vehicles. David Fink said that no vehicles may be parked in the right-of-way. The zoning officer makes the determination if junk vehicles are a health and safety hazard. Dan Stonehouse said that the procedure for policing the parking of junk vehicles on properties was explained to Mr. Metzger earlier in the day. Mr. Stonehouse repeated that if there is a violation then the alleged offender is sent a letter of enforcement and must comply within a specified time period. If the alleged offender does not agree with the violation then the zoning officer should be contacted. If no action is taken by the alleged offender then the district magistrate is contacted and a citation is issued. Resident Paula Ferstermacher was told the recreation vehicle section of the ordinance was not changed since last discussed at a meeting. Resident Carl Breininger questioned a section of the sign ordinance regarding special event and campaign signs. The Board agreed to remove the section about the time period that such a sign may be posted before the event or campaign. Dan

Stonehouse reiterated that this section does not refer to political signs and this is stated in the ordinance. Residents inquired about agricultural signs. Dan Stonehouse said they could not be tied to utility poles or street sign poles. No signs including agricultural signs are allowed in the right-of-way of any road in the township. No vehicles are allowed to be parked in the road right of way, even if they are used everyday. The hearing was concluded at 7:20pm.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

April 8, 2010

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman, Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Motion by Steve Bachman, seconded by Forrest Wessner III to approve the minutes of the March 11, 2010 regular meeting. Motion carried.

Public comment on agenda items: Auditor Charlie Perich may have comments regarding the auditor's letter. Resident Teena Bailey will be tape recording the meeting. Resident Carl Breininger may have comments about old and new business items.

No executive session was held.

Motion by Steve Bachman, seconded by Forrest Wessner III to approve the payment of the bills General Fund Disbursements Checks # eft365-eft390, 16830 - 16881 and State Fund Checks # 1637-1643. Motion carried.

Treasurer's Report:

General Fund Checking 2/27	16,590.93
Revenue and Transfers	50,681.38
Expenditures	<u>(64,812.42)</u>
General Fund Checking 3/31	2,459.89
 General Fund Money Market 2/27	 5,612.35
Revenue	59,360.29
Expenditures and Transfers	<u>(53,348.93)</u>
General Fund Money Market 3/31	11,623.71
 State Fund Checking 2/27	 2.00
Revenue and Transfers	28,933.03
Expenditures	<u>(28,934.03)</u>
State Fund Checking 3/31	1.00
 State Fund Money Market 2/27	 377.42
Revenue	146,269.38
Expenditures and Transfers	<u>(28,933.03)</u>

State Fund Money Market 3/31	117,713.77
Special Revenue Fund Savings 2/27	34,760.24
Revenue and Transfers	23.58
Expenditures and Transfers	<u>(.00)</u>
Special Revenue Fund Savings 3/31	34,783.82
Recreation Fund Savings 2/27	2,399.41
Revenue and Transfers	1.63
Expenditures and Transfers	<u>(.00)</u>
Recreation Fund Savings 3/31	2,401.04
Hunters Hill Road Bridge Fund 2/27	80,704.59
Revenue	93.42
Expenditures and Transfers	<u>(1,541.63)</u>
Hunters Hill Road Bridge Fund 3/31	79,256.38

Steve Bachman, Director of Office Operations, said a new computer was purchased for under \$500.00 for the administrator's office.

Forrest Wessner III, Director of Parks and Recreation, attended the Northwestern Recreation Commission meeting and posted their treasurer's report on the bulletin board. Sand mix is needed on the fields for a cost of about \$10,000. The Nestle Waters grant will fund the re-crowning and grading of one field.

David Fink, Director of Public Works, said that Dan Stonehouse found a potential rural development grant through the USDA for the truck loan. Mr. Fink attended the fire company meeting. The fire company's 2000 club tickets are available at the township office.

Kevin Huber, Road Superintendent, said the road crew is topping trees and felling ones as needed. They are also sweeping roads.

Daniel Stonehouse, Administrator/Zoning Officer, distributed his monthly report. He is monitoring the Fenoff Blue Mountain Club. He sent Mr. Fenoff a letter but may need to proceed with enforcement and a cease and desist order. Mr. Stonehouse attended the regional EMS meeting at the Germansville Fire Company.

Roy Stewart, Township Engineer, was absent but had telephoned earlier and had nothing new to report.

Dan Stonehouse said that two Hunters Hill Bridge easements have been signed by the property owners. Motion by Steve Bachman, seconded by Forrest Wessner III to approve the two signed easements. Motion carried. Janice Bortz reported that PennDOT is reviewing the final bridge plans. She said DCED approved the Board's request for an extension of time for the \$100,000 grant close out. It has been extended to June 30, 2011. Mr. Stonehouse will meet with Mr. Stetler and will contact Mr. Williams about the signing of their easements.

The Board discussed the proposed recreation fee ordinance. The Board agreed to have Atty. Waters review the current recreation plan. Steve Bachman suggested the calculation include impervious cover and not just the building footprint. Atty. Waters asked the Board to consider when the recreation fee should be charged and include this in the subdivision and land development ordinance. He suggests considering the type of use of the property and the number of people using that use. Dan Stonehouse will contact the LVPC for ideas.

Resident Carl Briener asked if there was an outcome to the Fenstermacher law suit regarding the proposed day care land development plan. Atty. Waters said the court found for the township and no appeal was filed against the decision. The case is over.

The Board discussed the rails-to-trails feasibility study regarding costs and Lynn Township's involvement. Dan Stonehouse said any costs associated with the grant would be in the 2011 budget. Motion by David Fink, seconded by Steve Bachman to adopt Resolution #2010-15 – Authorize signing of the Northern Lehigh Rails-to-Trails Feasibility Study Grant on the condition that Lynn Township also agrees to go forward with the grant application. Motion carried.

Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Resolution #2010-16 – Appointing Priscilla Brennan as the Chair for the Heidelberg Township Environmental Advisory Council. Motion carried.

Atty. Waters said that only one ordinance needed to be adopted for the codification which would include the changes to the EIT ordinance, zoning ordinance and the subdivision / land development ordinance. Resident Carl Breininger commented again about the last line in the sign section of the zoning ordinance. He said the Board had agreed to remove the section about signs only being posted three weeks prior to an event. Atty. Waters said he would need to check on this but thought that this minor change would be allowed and that the Board could adopt the ordinance. Motion by Steve Bachman, seconded by Forrest Wessner III to make the suggested change to the sign section of the ordinance. Motion carried. Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Ordinance #2010-1 – Adopt the Codification of Ordinances. Motion carried.

Dan Stonehouse reported to the Board the Planning Commission's recommendation regarding the rezoning of a section of Route 309 to allow for commercial uses. Rezoning was suggested along Route 309 from Krause Road north to the township line at Lynn Township and 500 feet from the center line of Route 309 along the designated section. Teena Bailey as a member of the Planning Commission said the commission members were concerned with the stream that runs almost parallel to Route 309. David Fink cited concerns about the improvements needed on Route 309 since it is so heavily traveled. The Board asked Dan Stonehouse to write to PennDOT and LVPC for their opinion of the proposed rezoning.

Dan Stonehouse contacted the USDA about a grant for a loan for the truck to be used as the additional funds in combination with the \$33,000 truck grant. David Fink said he and Kevin Huber will discuss the specs for the truck. The Board discussed the necessity of a new truck at this time. Kevin Huber said the International truck's cab is rusting through at the body mounts and can not be repaired any longer. The Board agreed the Dan should continue to get information about the USDA grant for a loan.

Carol Betz, the EIT officer, reminded the Board that the EIT meeting has been rescheduled for May 17, 2010 at 7:00pm. She will contact Janice Bortz about advertising the meeting.

Janice Bortz explained to the Board that the street sign grant expires on June 30, 2010 and that Kevin Huber would like an extension until June 30, 2011. Mr. Huber said that due to the signs being vandalized and stolen the road crew is behind in ordering and placing the signs. The Board agreed to request an extension until June 30, 2011. Janice Bortz will send a letter of request to DCED.

Susan Zellner, one of the township auditors, asked to discuss the auditor's letter with the Board. The auditor's had a question about compensatory time and the Board agreed to review that section of the employee handbook. Kevin Huber said that he, as road superintendent, reviews and approves all road department invoices. Mrs. Zellner suggested initialing all invoices as approved. She questioned the Recreation Commission invoice that included charges from 2003.

Janice Bortz explained how the recreation fund was established and that the balance of recreation fees were transferred into that account. Resident Charlie Perich said that the recreation commission bylaws state that all invoices go through the school district. David Fink said the invoice in question was issued to bill expenses never reimbursed to the township. Resident Carl Breininger was told that other townships also invoice for expense reimbursement. Mr. Perich asked what document will be given to Atty. Waters to review as the recreation plan. David Fink said Atty. Waters would be given a copy of the regional recreation plan. Susan Zellner referred to the auditor's letter. She was told she could review the employee handbook because it is a public document. Kevin Huber commented that the compensatory time procedure currently being followed is working out well.

David Fink said the fire company asked if the Board would request businesses to install KNOX boxes. If an alarm is tripped on off hours fire personnel would be able to access the building using the KNOX box. Dan Stonehouse will check into sample KNOX box ordinances.

Public Comment: Resident Mark Fenstermacher asked why if Memorial Road is an emergency route it was not plowed immediately during the snow storms? The Board was not aware that Memorial Road was designated as an emergency route. Dan Stonehouse said that it was stated in the first review of the codification. Resident Teena Bailey complimented the township personnel for keeping the township sign updated with local events.

Motion by Steve Bachman, seconded by Forrest Wessner III to adjourn the meeting at 8:30pm. Motion carried.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors