

Regular Meeting Minutes  
Butte County Courthouse  
Commission Meeting Room  
839 5<sup>th</sup> Avenue  
Belle Fourche, SD 57717  
Phone: 605-892-4485

**Friday, November 08, 2024**

THE BOARD OF BUTTE COUNTY COMMISSIONERS CONVENED AT 9:30 A.M. on Friday, November 08, 2024. Commissioners present were Ager, Herman, Walton, Erk, and Batterman.

Chair Ager called the meeting to order and led the group in the Pledge of Allegiance.

Motion by Erk, Second by Batterman to approve the meeting agenda with no changes. Vote Unanimous.  
Motion Carried

Chair Ager called for a moment of silence/reflection.

Motion by Erk, Second by Herman, to approve the Consent Agenda Items with no changes. Vote Unanimous.  
Motion Carried.

Consent Agenda - The following items were placed on the consent agenda for final action to be taken on all items by a single vote. Any item may be removed from the consent agenda by any member of the Commission for separate consideration.

- a. Approval of Regular meeting minutes – 15Oct2024
- b. Bills per Printout
- c. Apportioning and Other payments
- d. Auditor's Monthly Settlement with Treasurer

**AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER  
BUTTE COUNTY  
September 30, 2024**

**CHECKING/SAVINGS ACCOUNTS**

Wells Fargo Checking	\$	-	
First Interstate Bank	\$	888,828.78	
Pioneer Bank and Trust	\$	51,025.01	
Total Checking/Savings Accounts			\$ 939,853.79

**INVESTOR ACCOUNTS**

Pioneer Bank and Trust	\$	444,903.99	
First Interstate Bank	\$	295,638.43	
Total Investor Accounts			\$ 740,542.42

**CERTIFICATES OF DEPOSIT**

First National Bank	\$	2,909,612.39	
First Interstate Bank	\$	1,856,810.52	
Pioneer Bank and Trust	\$	1,314,111.75	
Total Certificates of Deposit			\$ 6,080,534.66

Cash on Hand			\$ 1,745.00
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<b>Total Cash Accounts</b>			<b>\$ 7,762,675.87</b>
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Insufficient Fund Checks In-process			\$ 45.00
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Total General Ledger Balance			\$ 7,762,720.87
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Deb Lensegrav  
COUNTY AUDITOR SIGNATURE

10/22/24  
DATE

Annie Capp  
COUNTY TREASURER SIGNATURE

10/22/24  
DATE

e. Travel Request

- i. Auditor – Annie Capp to attend the SDACC / SDACO / SDML Joint Board meeting in Pierre, SD from December 11-12, 2024.

f. Wage Increases

- i. Sheriff - Cassie Hale Civil Deputy 2 \$22.26
- ii. Dispatch – Lori Tokely Step 4 (Full Wage) \$23.38

g. Highway

- i. Application for Occupancy on the Right of Way of County Highways – Butte Electric Coop., Inc.; Youngberg Rd – trenching for underground secondary power line.
- ii. Application for Occupancy on the Right of Way of County Highways – Butte Electric Coop., Inc.; 138th Avenue – trenching for underground power line.
- iii. Agreement for Voluntary Right of Way Donation – Gaver Rd St# 10-114-395 – Frozen Horse Limited; Partnership – Thad Buchholz.
- iv. Agreement for Voluntary Right of Way Donation – Gaver Rd St# 10-114-395 – Curtis & Judy Elson.
- v. Application to Construct an Approach or Driveway to a County Road – Duane Olson -- Olson Road.
- vi. Agreement for Voluntary Right of Way Donation – Gaver Road – St# 10-114-395 – Danica Perceovich.

Highway Superintendent Dwayne Heidrich gave an activity report including hauling gravel, fixing roads, preparing equipment for snow, catching up on repairs to roads due to rain, discussion was held regarding Upper Redwater, Haycreek, and Snoma roads. Heidrich shared costs on recently completed work, stating that work done by the county saved around \$20,000.00.

Beginning at 9:40 AM bid opening for gravel began. Bid received by Western Construction, Inc. to crush and stock pile gravel at \$9.25/ton for 30,000 tons for a total of \$277,000.00. Discussion was held regarding the needed amount of gravel and funds available (budgeted and reserve).

Motion by Herman, Second by Erk to allow Chairperson Ager to sign crush 40,000 tons at \$9.25 per ton for \$370,000.00. Vote Unanimous. Motion Carried.

Motion by Herman, Second by Erk to allow Chairperson Ager to sign CAP First purchase agreement. Vote Unanimous. Motion Carried.

Beginning at 9:52 AM opportunity for public comments was opened with Dale Simanton speaking about option for cleaning of old jail (ADMAC) and Colin Hanzlik requesting a reduction in the speed limit on Haycreek Road. Discussion was held on both topics including how to dispose of material removed and contact information regarding old jail and safety, wear on roads, and enforcement of speed reduction.

Motion by Batterman, Second by Herman to lower speed from 40 to 25 on Haycreek Road. Roll Call Vote: Batterman – aye, Erk – nay, Walton – aye, Herman – aye, Ager – aye. Motion Carried.

Dispatch Supervisor Julia Day recognized Crystal Rath for ten years of service with Butte County. Commissioners asked Ms. Day to pass on their thanks and congratulations!

Dispatch Supervisor Julia Day spoke on the budget, staffing, updating of equipment in current year. Ms. Day also provided a monthly and year-to-date activity report, asking commissioners if this is the format they would like to continue to receive reports.

Auditor Capp began the canvas of the votes with an overview of the 2024 General Election including voter turnout and absentee ballots cast.

The 2024 General Election Canvass of the votes was completed with Commissioner Ager in charge of poll books, Commissioner Herman in charge of Recapitulation Sheets, Commissioner Walton in charge of Canvass Report, Commissioner Erk in charge of Tabulator Reports, and Commissioner Batterman in charge of Voter Registration Books. Commissioners compared all items to confirm numbers matched and randomly selected names in registration book to confirm with pollbook. Discussion was held regarding absentee ballots, provisional ballots and registration requirements.

Motion Herman, Second by Walton to approve the Butte County 2024 General Election Canvas. Vote Unanimous. Motion Carried. Commissioners thanked all who worked to conduct a fair and successful election.

Auditor Capp gave an activity report including lessons learned in the election, building repair and maintenance, HVAC status, and internet upgrade.

Auditor Capp mentioned that the 2025 medical insurance rates were reduced slightly.

Motion by Batterman, Second by Erk to award carpeted flooring \$20,752.45 for flooring in the Administration Building. Vinyl will be placed in the breakroom and bathrooms. Vote Unanimous. Motion Carried.

Discussion was held regarding mitigating future flooding and the potential for mold. Commissioner Batterman requested reports on major expenses for building be separated by building beginning in 2025.

Motion by Herman, Second by Erk to approve five of the 2025 Liquor License Renewal Applications. Vote Unanimous. Motion Carried.

<b><u>APPLICANT</u></b>	<b><u>LEGAL DESCRIPTION</u></b>	<b><u>TYPE OF LICENSE</u></b>
Besler's Cadillac Ranch 19314 Helmer Road St Onge, SD 57779	Lot 4 PT, Lot 3 PT, SW4 NW4 PT, Lot 1 Sec 2 PT SE4NE4 Sec 2 PT, Section 1, Twp 7, Range 2	Retail (on-sale) Liquor (Sunday Sales)
Stone House Saloon 10246 Hwy 34 Belle Fourche, SD 57717	E2NW4, W2NE4, E2SW PT, W2SE PT, W2W2E2SE4 Lying N of Hwy 34 Section 21, Twp 8, Range 1E	Retail (on-sale) Liquor (Sunday Sales)
Spur Creek Saloon LLC 17698 SD Hwy 79 Newell, SD 57760	Section 17, Twp 10, Range 6	Retail (on-sale) Liquor (Sunday Sales)
Newell Golf Club 12963 Orman Rd Newell, SD 57760	NE4 Section 25, Twp 9, Range 5	Retail (on-sale) Liquor (Sunday Sales)
Short Grass Resort Jared C & R Headley 19343 Shortgrass Lane Belle Fourche, SD 57717	Tract BHT of the NE4 SW4 in S5 T7N, R2E of the Black Hills Meridian, Butte County, SD. And T7N, R2E of the Black Hills Meridian, Butte County, SD; S5 PT NW4 SE4 PT S2 SE4 lying N of Redwater River	Retail (on-sale) Liquor (Sunday Sales)

Motion by Erk, Second by Walton to approve the revised Butte County Handbook. Vote Unanimous. Motion Carried. Some formatting and grammatical errors have been done since the last draft – approval date will be added. Next steps will be to publish and have employees sign new acknowledgements to be recorded in their personnel files.

**Committee Reports were given:**

- Commissioner Erk - Fair board meeting held current week interviews for 4H Educator, electrical work to be completed soon.
- Commissioner Erk and Batterman – Building committee toured Grossenbergs building - good potential, several existing offices and potential for a dozen more, may have sewer issue – not hooked up to city sewer. Capp to contact Jennifer Siszema at BHCLG to come to building committee meeting to discuss financials. Still need to get quote on what it will cost clean up old jail and go from there.
- Commissioner Ager attended Ambulance meeting and all is on track.

**Old/Unfinished Business:** Commissioner Ager spoke with Brosz Engineering on possibility doing a soil test at Administration building with thoughts of adding a ramp to lower level instead of an elevator.

New Business: Auditor Capp shared information regarding a letter received regarding potential issues of lead in water pipes.

Informational: Post-Election Audit to be held Thursday, November 14th, 2024 in the Commissioner Room beginning at 9:30 AM.

Motion by Erk, Second by Herman to adjourn the meeting at 12:52 P.M. Vote Unanimous. Motion Carried.

**PAYMENTS****SALARY**

ASSESSOR'S OFFICE/PLANNING \$8,218.06, AUDITOR'S OFFICE \$8,592.73, BUILDING \$4,052.25, COMMISSIONERS \$4,158.92, DISPATCH \$15,385.94, ELECTION \$2,829.71, EM/911 \$940.58, EXTENSION \$1,881.60, HIGHWAY DEPT/WEED CONTROL \$25,860.69, JUDICIAL \$1,423.85, NURSE'S/WIC OFFICE \$1,180.80, REGISTER OF DEEDS OFFICE \$4,658.22, SHERIFF/JAIL DEPT \$20,558.46, STATES ATTORNEY OFFICE \$12,400.21, TREASURER'S OFFICE \$10,143.02, VETERAN SERVICE OFFICE \$853.25, F SNBY \$20.00,

**COUNTY SHARE FICA**

BUTTE COUNTY SHARE \$9,135.75

**SDRS RETIREMENT**

BUTTE COUNTY SHARE \$7,039.67

**GROUP INSURANCE**

BUTTE COUNTY SHARE \$28,241.44

**PROFESSIONAL SERVICES**

A&B BSNS \$266.76, A LEE \$104.83, AVERA \$80.30, AT&T \$2064.14, A Hill \$1,150.52, AZ SHRD \$103.70, BRND LAW \$800.80, BHVR MTG \$400.00, BLUE MEDI \$311.61, C BKR \$120.00, C JHSN \$114.36, C HTZL \$98.54, CTY RC CTY \$160.00, CNVN \$10.00, CRLL \$17,827.50, DKTABLTS \$360.00, DANR \$200.00, D SCHFR \$30.00, DJ CNST \$1,450.00, DBL STAR \$4,498.65, FRMST PROMO \$471.80, HLPT HL \$162.10, J BNRKL \$60.00, J DCR \$20.00, J PCKT \$114.36, K HUNT \$1,250.00, K DLHY \$144.50, K CLNS \$60.00, KNY LAW \$10,149.06, KIRK FUNRL \$800.00, LANG LN \$135.30, MAP \$3,876.75, MNNT HLTH \$65.00, MNMT HSPTL \$836.03, MTRLA SLTN \$299.00, NTNL MED \$525.00, O'DOG PROF \$2,050.46, PEN CNTY SHF \$226.00, RDLGY \$132.71, RELIX \$332.00, R BCHMN \$120.00, RYL SPRY \$291.00, SCHMGN LAW \$4,195.17, SCRAM \$27.00, SDDOT \$10,404.53, SDML \$40,733.00, S FSCH \$240.00, T ELNGSN \$60.00, TPSN RTS \$354.26, T KHKE \$50.00, WCKL LAW \$5,237.50, WST RVR COOP \$10,278.80, WLFS PLMB \$976.85

**PUBLICATIONS**

AG NEWS \$355.00, BH PIONR \$50.46,

**RENT/LEASE**

A&B BSNS \$266.76, CNT BSNS \$ 714.83, KBTA \$25,282.48,

**REPAIRS/MAINTENANCE**

AUTO PRO \$61.12, CNTR SQ TECH \$40,273.18, CRNT CONST \$5,007.08, DKTA FLUD \$1,432.58, J&M MCNL \$90.78, K THMS CONST \$13,316.09, MH CONST \$1,400.00, O'CNR CMPNY \$208,039.50, RDYS \$534.50, WST TIRE \$124.50,

**SUPPLIES**

CBH \$3,472.01, CWSR GRVL \$422.46, GRSNBRG \$1,219.48, HLYRD \$484.08, OFFC EMP \$532.39, PRNT MKT \$2,982.32, SGN SLTN \$212.89, WRNG MTRS \$169.71, DEPT ANML SCNE \$37.50, FRST INTR \$4,254.04

**TRAVEL/CONFERENCE**

ARRW RESORT \$1,143.20, CLBHSE HTL \$760.60

**UTILITIES**

BH ENGY \$3,943.19, BLUPK \$3,255.34, CNTRYLNK \$163.04, BF CTY \$422.76, GLDN WST \$23.45, MDU \$160.73, RFS SLTN \$363.92

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APPROVED BY THE COMMISSION: James Ager, Chairperson

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ATTEST: Annie Capp, Butte County Auditor