

Milford Water/Wastewater Commissioners' Meeting Minutes **June 3, 2024**

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Meeting ID: 816 3335 8881
Passcode: 310166

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Present: **Dale White**, Chairman, **Hunter Philbrick**, Vice-Chairman, **Robert Courage**, Commissioner, **James Pouliot**, Director, **Jamie Soucy**, Deputy Director, **Laura Scott**, Recording Secretary

Call to Order & Introductions Chairman White called this meeting to order at 11:04 a.m.

Decisions & Approvals

BOC Meeting Minutes – 05/20/2024 Upon motion by Commissioner Courage, seconded by Vice-Chairman Hunter Philbrick, the 05/20/2024 meeting minutes was unanimously approved 3/0, as presented by the 3:0 roll call

Robert Courage: announced “Aye”
Hunter Philbrick: announced “Aye”
Dale White: announced “Aye”

Water Users Fee/Tax Collector's Warrant – May 2024 – After Chairman White read the Tax Collector's Water Users Fee Warrant to collect the taxes in the matter of water users fees for the May 2024 Bill Commitment 240531 in the amount of \$214,367.20 and for the May 2024 Final Bills issued in the amount of \$1,194.00 the commissioners signed this warrant as presented.

Sewer Users Fee/Tax Collector's Warrant – May 2024 – After Chairman White read the Tax Collector's Sewer Users Fee Warrant to collect the taxes in the matter of sewer users fees for the May 2024 Bill Commitment 240531 in the amount of \$230,700.84 and for the May 2024 Final Bills issued in the amount of \$542.10, the commissioners signed this warrant as presented.

Press and Public Comments

Resident inquired about PFOA and regulations regarding testing. Director Pouliot advised that all information was located on the town website.

Discussion & Information Items

Joe Ducharme (HTA on Nutrient Upgrade) –

R.H.White's bid for project is still over the budgeted amount for the upgrade. Joe is looking into other grant monies WUD may be able to get and other ways to possibly lower costs. Also started to weigh out options on having the project go back out to bid. Commissioners agreed to have another meeting June 6th 2024 to discuss further rebid options.

366 Nashua St commercial to residential rate change –

Tammy Merrifield owner of TC's Cuts requested that her in home hair salon covering 260sq ft of home with most clients getting dry cuts or water from a spray bottle be counted as a residential sewer billing instead of commercial sewer billing. **Upon motion by Vice-Chairman Hunter Philbrick, seconded by Commissioner Courage, to reduce the water fees for TC Cuts at 366 Nashua St from commercial to residential rates as a special acceptance to her home business was unanimously approved 3/0, as presented by the 3:0 roll call**

Robert Courage: announced "Aye"

Hunter Philbrick: announced "Aye"

Dale White: announced "Aye"

Financial Update (Payroll, Bank Accounts, Sage, Bookkeeping) –

Bar Harbor and Citizens both have about \$300,000 in accounts. Met up with Sage last week and starting to implement certain aspects for projects, grants, purchase orders and still working on reconciling books. Chairman White would like to be a part of the next meeting with Sage in discussing WUD obtaining documentations, see books, and reports. WUD will be fully converted to Bar Harbor as of June 15th and this upcoming week will be the first pay period on the new payroll system.

Personnel Issues (Money) –

Had another Technician put in their 2-week notice, will need to disband the pipe crew if we lose any more help.

IPP Inspection –

NHDES gave suggestions for improvements with some deficiencies. Corrective actions have been taken and resubmitted.

Distribution Crew –

Was supposed to start today, but had a water main break on Falconer Ave that took focus instead. Then will be starting work with DPW this week on drainage. The Techs will be keeping a locker and water truck at DPW for efficiency.

Wastewater Crew –

Two people going for their grade 4 on Thursday, started taking apart primary clarifier #2 once done will move to #1. Also started working on the blocking down at the main pump station for the 500 year flood.

Water Utilities Crew Updates –

Guys are working with Better Built Homes for water main project on Farley St; all the temporary water hook ups are in place and started up this morning. They should be in effect for approximately a week and a half.

Adjournment – At 12:19 p.m. upon motion by Vice-Chairman Philbrick, seconded by Commissioner Courage, the meeting was unanimously adjourned by the 3/0 vote.

Hunter Philbrick: announced “Aye”

Robert Courage: announced “Aye”

Dale White: announced “Aye”

Future Meeting – 11:00 a.m. Monday, June 17, 2024: Board of Commissioners’ meeting, at the Water Utilities Department, 564 Nashua Street

Dale White, Chairman

Date

Hunter Philbrick, Vice-Chairman

Date

Robert Courage, Commissioner

Date