

**MILFORD, NH - SELECT BOARD'S MEETING AGENDA**  
**Tuesday, May 28, 2024 – Select Board's Meeting Room- 5:30 p.m.**  
**2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 03055**

The Public can participate remotely, call in on your phone at 1-646-558-8656 and enter the meeting ID# **876 7372 0779**. The password is **007050**. You may also join the Zoom Meeting at <https://us02web.zoom.us/j/87673720779?pwd=dmYwSXlwT0hESkZUU1RweFF6cE5HQQT09>.

Please log in five minutes before the meeting's scheduled start time in case there are any technical difficulties. This meeting will be a HYBRID meeting.

**1. CALL TO ORDER, SELECT BOARD'S INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**

**2. APPOINTMENTS – (Approximate times):**

5:30 p.m. Police Department Update – Mike Viola, Police Chief

5:45 p.m. Nashua Street Boost Pump Station – NH Municipal Bond Bank Execution of Loan Agreement and Certificate of Vote - Jim Pouliot, Water Utilities Director

6:00 p.m. Approval to appoint Michael Conley as a new member to the Recycling & Solid Waste Committee - Celeste Barr, Chair of Recycling & Solid Waste Committee

6:15 p.m. Fire Department Surplus Vehicle – Ken Flaherty, Fire Chief

6:30 p.m. Traffic Concern Involving the Intersection of North River Road and Mont Vernon Street – Richard Regan, Resident

**3. PUBLIC COMMENTS**

**4. DECISIONS**

**a. CONSENT CALENDAR:**

1. Approval of Intent to Cut Wood or Timber, Map 9 Lot 2, 0 Mont Vernon Street
2. 2024 Preliminary Tax Warrant - Kathy Doherty, Tax Collector

**b. OTHER DECISIONS**

**5. TOWN STATUS:**

- a. 2024 Town Employee Wage Schedules and Compensation Workgroup Update
- b. Capital Improvements Program - Update
- c. Economic Development Advisory Council
- d. 127 Elm Street Property & Wadleigh Memorial Library – Site-Specific Quality Assurance Project Plans (SSQAPP)
- e. Milford Community Lands (Formally Brox) Alteration of Terrain Permit – Gravel Operations)
- f. Board, Commission, Committee Volunteers

**6. DISCUSSIONS:**

- a. Post Issuance Tax Compliance Policies and Procedures
- b. Select Board Policy Review:
  1. Policy 2000-06, Make Whole/Cashing Out Sick Leave
  2. Policy 2006-03, Deductions From Salaries For Employees Exempt From Overtime Pay Requirements (Safe Harbor Policy)
  3. Policy 2004-04, Policy and Procedure on Town Officials and Town Employee Ethics
  4. Policy 2006-01, Email

**7. SELECT BOARD'S REPORTS/DISCUSSIONS:**

- a. From Projects, Special Boards, Commissions & Committees
- b. Other Items (that are not on the agenda)

**8. PUBLIC COMMENTS**

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**9. APPROVAL OF FINAL MINUTES:**

April 3, 2024 (Work Session)

April 8, 2024

April 22, 2024

April 24, 2024 (Work Session)

April 29, 2024 (5<sup>th</sup> Monday Forum)

May 1, 2024 (Work Session)

May 8, 2024 (Work Session)

**10. INFORMATION ITEMS REQUIRING NO DECISIONS**

**11. NOTICES:**

- The Memorial Day Parade will be held on Monday, May 27, 2024 at 10:00 a.m.. The assembly area for the parade will be the West Street Cemetery and the parade route will be from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, the Milford Oval for a small service to include the reciting of the Gettysburg Address, and then proceeding to the VFW, One VFW Way. Any questions should be directed to the Ricciardi Hartshorne Post 23 of the American Legion, Commander Bob Balentine at 603-554-6774.
- The next Select Board's meeting is June 6, 2024 in the Fire Station Training Room at 39 School Street, Milford, NH at 6:00 p.m. This meeting will be a work session to continue the discussions involving Fire and Ambulance Department strategic planning efforts and organizational structure. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before June 3, 2024.
- On June 9, 2024, the Milford Ambulance will be holding an Open House from 1:00 p.m. to 3:00 p.m.
- Select Board will be meeting on June 10, 2024 in the Select Board's meeting room, 1 Union Square, Milford NH at 5:30 p.m. This will be a HYBRID meeting, information to access zoom will be posted on the Town's website on or before June 7, 2024.

**12. NON-PUBLIC SESSION**

In accordance with (RSA 91:A:3, II(a) Personnel & RSA 91:A:3, II(c)) Reputation for approval of non-public minutes from: March 11, 24; April 2, 24; April 8, 24; April 22, 24; and April 29, 24

**13. ADJOURNMENT**

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**BOS Representatives on 2024 - 2025 Committees,  
Commissions, Boards, & Organizations**

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- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - **Selectwoman Philbrick (Liaison) & Selectman Dargie (Alternate)**
- Economic Development Advisory Committee (Varied) - **Selectwoman Philbrick (Voting member) & Selectman Finan (Alternate)**
- Granite Town Media (Formerly PEG Access) Advisory Committee (4<sup>th</sup> Thursday, 6:00 p.m., Town Hall, BOS Room) - **Selectman Finan (Voting member) & Selectwoman Philbrick (Alternate)**
- Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall) - **Selectman Dargie (Voting member) & Selectman Freel (Alternate)**
- Joint Loss Management Committee (quarterly, March 7<sup>nd</sup>, June 6<sup>th</sup>, Sept 5<sup>th</sup> and Dec. 5<sup>th</sup>), 9:00 a.m., Police Facility, Community Room) - **Selectman Freel (Liaison) & Selectwoman Philbrick**
- Library Trustees (3<sup>rd</sup> Tuesday, 6:30 p.m., Library) - **Selectman Finan (Liaison) & Selectman Dargie (Alternate)**
- MACC Base Meeting time and dates TBD at each meeting - **Captain Frye (Voting member)**
- MACC Base BAC Representative - **Selectman Freel (Liaison)**
- Master Plan Steering Committee - **Selectman Dargie and Selectman Freel**
- Milford Energy Advisory Committee (1<sup>st</sup> and 3<sup>rd</sup> Thursday, 5:30, Police Facility, Community Room) - **Selectman Dargie (Voting) & Selectman Freel**
- NHMA (Varied) - **Town Administrator Lincoln Daley & Selectman Dargie (Alternate)**
- Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - **Selectman Labonte (Voting member) & Selectmen Finan (Alternate)**
- Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) - **Selectwoman Philbrick (Liaison) & Selectman Freel (Alternate)**
- Recycling/Solid Waste Committee (3<sup>rd</sup> Tuesday, 6:30 p.m. - **Selectman Freel (Liaison) & Selectman Dargie (Alternate)**
- Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - **Selectman Labonte (Voting member) & Selectman Freel (Alternate)**
- Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) - **Selectman Freel (Liaison) & Selectman Finan (Alternate)**
- Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) - **Selectwoman Philbrick & Selectman Dargie (Alternate)**
- Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) - **Selectman Freel & Selectwoman Philbrick (Alternate)**