

TOWN OF PINE KNOLL SHORES
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
August 8, 2018— 6:00 p.m.
Meeting Minutes

The Pine Knoll Shores Board of Commissioners held a Regular Meeting at 6:00 p.m., Wednesday, August 8, 2018, in the Board Room of Pine Knoll Shores Town Hall. The following were in attendance:

Board Members Present:

Ken Jones, Mayor
Clark Edwards, Town Commissioner
John Brodman, Town Commissioner
Bill Knecht, Town Commissioner
Larry Corsello, Town Commissioner
Ted Goetzinger, Town Commissioner

Staff Present:

Brian Kramer, Town Manager
Julie Anderson, Assistant Town Manager
Ryan Thompson, Police Chief
Jason Baker, Fire Chief
Sonny Cunningham, Public Works Director
Sarah Williams, Town Clerk
Neil Whitford, Town Attorney

Mayor Jones welcomed everyone, called the meeting to order, and led them in the Pledge of Allegiance.

Approval of the Agenda

The Agenda was approved with changes unanimously on a motion by Commissioner Brodman with a second by Commissioner Knecht. "Closed Session for personnel" and "stormwater" were added.

Disclosures and Conflicts of Interest

There were none.

Announcements

Mayor Jones announced:

- Next Board Meeting: September 12
- Homeowner's Association Summit: August 17

Public Comment

John Clarke (President of PKA) asked for a moratorium on stormwater ordinances. He said he had been speaking with other HOA's in Town about the issue.

Kathy Filandys, 107 Walnut Circle, said she did not agree with the current stormwater ordinance.

Presentation(s)

Presentation and Award

Mayor Jones presented a check made out to Hope for the Warriors to Michelle Rademacher in the amount of \$64,500. Ms. Rademacher presented the Town and Ms. Jean McDanal (leader of the Kayak for the Warriors) a plaque of appreciation.

Consent Agenda

- Minutes from July 11, 2018
- Board re-appointments
- Tax Collector Charge

Upon a motion by Commissioner Edwards, seconded by Commission Goetzinger, the Board unanimously approved the Consent Agenda.

Town Manager's Report

Beach Re-nourishment Project: Pine Knoll Shores and Atlantic Beach are working towards a 2019-20 Delta project with the USACE. The beaches in Pine Knoll Shores are in relatively good shape relative to the Master Plan Triggers. The project will be dependent on the Federal budget for the USACE Morehead City Port dredging.

There is work being done to develop an MOA with USACE. At the state level, there is a possibility of more funding in the next long session.

Sidewalk on PK Blvd.: The Town will ask Maritime Woods to pay for the cost per linear foot. The sidewalk is estimated to be about 1900 LF. The Town will ask NCDOT to waive their policy on the southern 850 LF.

Stormwater line coincident with sidewalk construction: Live Oak Ct is one of the Town's long-time stormwater/flooding hotspots. A drainage system that would drain from Pine Knoll Blvd to the West is being considered. The design would cost about \$4600.

Maritime Woods "Conditions": One condition met to date: the USACE has granted the Fill Permit for the small wetlands area in the right-of-way and has OK'd the wetlands delineation. Chief Baker and PSD Director Cunningham have reviewed and approved the water plans, pipe, and valve locations.

Oyster Farming: The Town has asked to be included in the review process if the waterways are in Pine Knoll Shores.

Quick Updates: Letters requesting funding for crosswalk lighting were sent to Representative McElraft and Senator Sanderson

Staff Reports

Finance/ Admin:

Ms. Anderson reported that the Resiliency Planning Grant project was completed and that grant funds in the amount of \$17,000 were received July 26th.

FY1718 Audit: The Auditor has been here all this week and has found no concerns. Ms. Anderson reviewed the Uniform Guidance Procurement Standards for Federal Fund and the Inspection Fee Revenue Reporting Requirements in the State Budget.

Building/ Inspections:

For the month of July 2018

- Issued 7 building permits with total project cost of \$170,088.
- Issued 6 electrical permits, 16 mechanical permits; and, 1 plumbing permit.
- Issued 17 tree removal permits.
- Performed a total of 152 inspections/site visits.
- Total value of all permits issued was \$290,989.
- Total fees generated for all permits was \$4,480.
- For Sept, CAC/Planning Board will consider two Major Landscape Permits (136 Juniper and 113 Knollwood).

Public Works:

- Pumped over 444,000 gallons of storm water from Reefstone Condo. and the Golf Course July 24th 2008 to minimize flooding from the heavy rain event.
- Utilized community service help through the PKS Police Department to clean about 75 street signs.
- Mosquito spraying will be increased from two days a week to three days a week. Now we will be spraying Monday, Wednesday and Friday. This will help reduce the amount of mosquitos caused from our most recent heavy rain events.
- Acquired quotes for PSB HVAC Duct Cleaning
 - Commercial buildings need to be cleaned every 10 years per NADAC standards.
 - The contractor said he can start as early as next Tuesday August 14, 2018 on the PSB HVAC Duct Cleaning.

Police:

- Beach patrols in July
 - ✱ Down to 35, had 56 in June: Due to large amount of rain plus our beach vehicle was down for half of the month for repairs.
- Currently working with the NC State Highway Patrol for a large scale Active Shooter/Rapid Deployment training scenario at the Trinity Center. This will involve local, state, and federal law enforcement agencies.

Fire: Chief Baker explained the process for deciding which color flag to fly at the beach. He said that some factors to consider are:

- TIDE
- CONDITIONS CHANGE LOW OR HIGH
- HOLIDAY? MORE PEOPLE -
- DETERMINE FLAG COLOR IN THE MORNING/THE DAY MAY CHANGE THAT DECISION
- HURRICANES

Town Clerk Williams updated the Board on the status of developing a Watershed Plan and reviewed the timeline. Due to China increasing their standards for the quality of recyclables they will accept, the Town may see an increase in recycling fees. A group of HOA's in Town have expressed interest in dredging; a scoping meeting is set up to review the grant guidelines. The Jet Ski that was put up for surplus property sold.

Unfinished Business

2018 Annual Agenda and Commissioner Reports

Mayor Jones reported that the Homeowner Association Summit was scheduled.

New Business

Stormwater

Manager Kramer gave the background on stormwater in Town and explained that there was no requirement at the state level for single family homes but that most beach towns in the state required a capture (of stormwater) of some sort. All towns on Bogue Banks except Indian Beach require a 2 inch capture. The 2018 PKS Stormwater Committee was working on updating the Town ordinances and determining if an engineered stormwater plan was necessary. Staff recommended not issuing a moratorium and letting the committee finish their work. Stormwater in Town and the existing stormwater waiver in the Town code were discussed. The Board directed staff to educate the public about stormwater waivers (and how to obtain them).

Budget Amendment #1

Budget Amendment #1 for duct work and the Water Enterprise Fund passed unanimously on a motion by Commissioner Goetzinger with a second by Commissioner Corsello.

Agenda Items for Next Meeting

Commissioner Knecht asked that discussing adding money to the budget to pay for a section of dredging by the N.C. Aquarium be added to the Agenda. The Board discussed the item and Mr. Kramer explained that historically, HOAs had paid for their sections to be dredged.

Public Comment #2

There was no public comment.

Closed session in accordance with NCGS 143-318.11(a) (6) to discuss personnel

The board unanimously entered closed session on motion by Commissioner Goetzinger with second by Commissioner Knecht at 7:45 p.m.

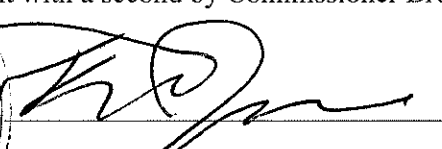
The Board came out of Closed Session at 7:56 p.m. on a motion by Commissioner Goetzinger with a second by Commissioner Edwards that passed unanimously.

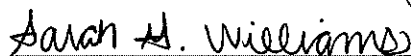
The Board approved 2 goals for the Town Manager: stormwater and discussion about lifeguards (in the future) unanimously on a motion by Commissioner Edwards with a second by Commissioner Brodman.

Adjournment

The Board Adjourned on a motion by Commissioner Knecht with a second by Commissioner Brodman that passed unanimously at 8:08 p.m.




Ken Jones, Mayor


Sarah G. Williams, Town Clerk

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