

TOWN OF PINE KNOLL SHORES
BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
March 13, 2024— 6:00 p.m.

Call to Order and Pledge of Allegiance

Mayor John Brodman called the March 13, 2024, regular monthly Meeting of the Pine Knoll Shores Board of Commissioners to order at 6 PM and led the Pledge of Allegiance. Also, present for the meeting were Commissioners Bill Knecht, Robert Cox, Alicia Durham, and John Ferguson; Town Manager Julie Anderson; Town Attorney Neil Whitford; Fire Chief Jason Baker and Town Clerk Missy Shine. DeVan Barbour was absent.

Approval of the Agenda

Commissioner Cox made a motion to approve the agenda with a second from Commissioner Knecht and passed unanimously.

Disclosures and Conflicts of Interest

There were no disclosures and/or conflicts of interest.

Announcements

Mayor Brodman gave announcements.

Presentation

Recognition of Richard C. Seale

***Public Comment**

Marianne Waldrop 103 Sandcastle Drive Emerald Isle – Thanks everyone. I am Commissioner Elect for Carteret County replacing Jimmy Farrington. I am a long time resident off and on from Emerald Isle. My dad is a retired Marine. I am the third of four generations of Marines. I went to West Carteret High School and graduated in 1983. I went on to the University of North Carolina where I received an ROTC Scholarship. I then became a Marine, commissioned in the United States Marine Corps in 1987, I wanted to join the Marine Corps to see the world and they sent me back to Camp Lejeune a mile away from my parents. I went to Japan did three combat tours in combat zones, two in Iraq and one in Saudi Arabia, Desert Shield Desert Storm and a fourth in Djibouti Africa for 6 months in 2004. Retired from the Marine Corps after 24 years. I stayed in a long-time home I bought in 1999 in San Diego, California. Gas prices, taxes, politics, and traffic. I finally left California after 24 years of having a California address off and on. I came back to occupy my family home. I grew up at 103 Sandcastle Drive and I live there now. I have never been in elected service. I have always been of service. I have been of service to kids, hospice volunteer, veterans, dogs, kids again and now public service. I have no special interest. I am not a real estate agent, I am not a developer, I don't own a business. I am a citizen. I have a Ph.D. in Leadership from the University of San Diego. I intend to use that with the new Board of Commissioners for the County. Seems like there might be a little bit of a void there. So, I look forward to working with the County and I intend to be a regular presence here. I am studying to be in my new job, so I intend to go to each one of my municipality meetings. I just came from

Indian Beach. You are so close I had to leave early to come here. I look forward to having a relationship with you all and please invite me to any meetings you may have.

Consent Agenda

A motion was made by Commissioner Knecht to approve the consent agenda as amended with a second by Commissioner Durham and passed unanimously.

New Business

- a. NCDOT Disaster Related Debris Removal Agreement
Commissioner Ferguson made a motion to approve the NCDOT Disaster Related Debris Removal Agreement with a second from Commissioner Knecht and passed unanimously.
- b. Town Manager Salary Adjustment
Commissioner Durham made a motion to approve the Town Manager Salary Adjustment with a second from Commissioner Knecht and passed unanimously.

Town Manager and Staff Reports



Town Manager Report

- Town Website
- Website Developer Interviews
- Cost Ranges
- Examples
- Course of Action





Town of Pine Knoll Shores Website

*ALYCE MISERVE
BASIC REDESIGN - \$4995.00
ADVANCED REDESIGN - \$6995.00
PREMIUM REDESIGN - \$8995.00

*MUNIBIT - \$79.00 A MONTH - NO UPFRONT FEE

*MUNICIPAL ONE - \$3995.00 YEARLY


*PROUD CITY - \$3800.00 FOR THE FIRST YEAR AND \$1800.00 EACH YEAR AFTER



Munibit

City of Fenville - Fenville: A Place to Grow

- *Mass Notifications (constant contact can be linked)
- *Searchable PDF's
- *Integrated Payment Processing
- *Reservations
- *Event Calendars (multiple)
- *Forms
- *Knowledge Based Search
- *Maps and Directories
- *News and Community Posts
- *Images and Video




Munibit

"We are a full website builder, meaning our account managers use drag and drop tools/ templates to migrate the sites. Many, if not all, of our competitors pay developers to build the sites with code - which is quite a bit more expensive and time consuming. We are a relatively newer company, using newer technology with an aim to cut down on website costs, while giving municipalities more control over their websites.

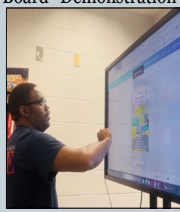
- Munibit focuses exclusively on Small Local Governments located within the United States
- Munibit guarantees there will never be any fees associated with transfer, design, setup, or support. (some competitors charge thousands for this)
- Munibit is entirely US based and our support team stands prepared and eager to assist our customers.
- Munibit is an independent, family-owned and operated business, proudly headquartered in our hometown of St. Charles, Missouri.
- Munibit provides transparent pricing and the choice of convenient monthly or annual payments without any binding long-term contracts. We will work tirelessly to earn your business everyday!
- Munibit's team has over 30 years of collaboration together and has been steadfastly delivering technology solutions designed to enhance customer results and satisfaction.

Munibit provides a ready-made website builder, so you can launch in much less time than our competitors. To begin, we allow you to choose your use case (Municipality, Main Street, Chamber, Visitor, County, or Special District) and you can start with a ready-made website in minutes! You don't have to wait on design agencies or waste your time trying to design it yourself. We do it for you. Just add your content and data. We also provide you with built upload options, an AI Assisted Text Editor, and a dedicated account manager to help you transfer the data.



Town Manager Report

- Smart "Board" Demonstration





Town Manager Report

Project	Status
Water Main Replacement	Complete
Emergency Drain Lines	Complete
Sand Fencing	Complete
PSB Roof	In Progress
Town Hall Renovation	In Progress
RCCP Crown & Swales	Bids Received
PSD Equipment Building	Reworking/Rebidding
Grant Submissions	Awaiting Grant Decisions
Stormwater Phase III	April 2024
Recycling Education	
Assistance to Firefighters	



Town Manager Report

- Sand Fencing






Town Manager Report

- Beach Escarpment
- Spring arrival of shifting winds
- Shore Protection Office Annual Survey





Town Manager Report

- UDO Update
 - Rick Flowe of N-FOCUS
 - Attorney Whitford procedural recommendation
- Human Resources
 - Morehead City Pay Study
 - Finance Director

***Public Comment- No Public Comment**

Mayor and Commissioner Reports

Discussion was had regarding the Carteret County Board of Commissioners meeting being held on Monday, March 18th. Police Chief, Ryan Thompson will be attending to hear the discussion regarding the County radio system along with the new assignments for the 911 Communications Advisory Board.

Closed Session

Commissioner Knecht made a motion to go into closed session with a second from Commissioner Durham and passed unanimously.

Commissioner Durham made a motion to come out of closed session with a second from Commissioner Knecht and passed unanimously.

Adjournment

The Board adjourned on a motion by Commissioner Cox with a second by Commissioner Durham that passed unanimously.

Missy B. Shine, Town Clerk