

Milford Water/Wastewater Commissioners' Meeting Minutes
March 17, 2025

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Meeting ID: 816 3335 8881
Passcode: 310166

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Present: **Dale White**, Chairman, via phone, **Hunter Philbrick**, Vice-Chairman, **Eric Knott**, Commissioner **James Pouliot**, Director, **Jodie Gaffney**, Administrative Assistant, **Michael Unger**, Water Engineer, DES, and **Neal Beauregard**, Highway Foreman, DPW

Call to Order & Introductions Vice-Chairman Philbrick called this meeting to order at 11:04 a.m.

Press and Public Comments none

Decisions & Approvals Vice-Chair Philbrick made a motion that Dale White remains Chairman, Hunter Philbrick is Vice-Chair and Eric Knott is Commissioner. A roll call vote was presented.

Dale White: announced "Aye"
Hunter Philbrick: announced "Aye"
Eric Knott: announced "Aye"

Appointments:

Michael Unger, Water Engineer, point of contact at DES for drinking water. Discussion on water quality issues, particularly colored water complaints, and the need for infrastructure upgrades. The conversation highlighted the challenges of replacing old cast iron pipes and the financial constraints involved. Director Jim Pouliot stated we need to move at a faster pace, such as warrant articles. North End water mains are the priority. Michael Unger also suggested a SRF- a State Revolving Fund for a low interest loan, free application is due by May 30, 2025. Jim Pouliot stated that Milford doesn't qualify because of the median household income in Milford. It is recommended by Jim Pouliot to start suggesting flushing lines at apartment buildings to the Property Managers. We need to know where the problem areas are so that we can focus on them. The asset management plan was mentioned as a resource for understanding the age and condition of infrastructure. New Commissioner Eric was advised to review the plan for better understanding.

Neal Beauregard, Highway Foreman, DPW – Neal Beauregard discussed the progress of gate valve maintenance, with 398 valves exercised against a goal of 285. He aims to reach 500 and mentioned ongoing repairs and coordination for specific issues.

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Plans for water main replacements in 2025 include upgrading Middle Street and School Street, tying them into Nashua Street, and ensuring a constant loop for several streets. The discussion included potential upgrades to 8-inch lines for future needs the discussion highlighted the high costs of paving due to water main breaks and the need to stay within budget. Upcoming paving plans and coordination with Shattuck were mentioned.

Decisions & Approvals: Part 2

BOC Meeting Minutes – 2/18/2025 Upon motion by Chairman White, seconded by Vice Chairman Philbrick, the 2/18/2025 meeting minutes were unanimously approved 2/0, as presented, by the 2:0 roll call

Dale White: announced “Aye”
Hunter Philbrick: announced “Aye”
Eric Knott: “abstain”

Water Users Fee/Tax Collector’s Warrant – February 2025 – After Vice-Chairman Philbrick read the Tax Collector’s Water Users Fee Warrant to collect the taxes in the matter of water users fees for February 2025 Bill Commitment 250228 in the amount of \$231,853.64 and for the February 2025 Final Bills issued in the amount of \$1295.98 the commissioners signed this warrant as presented.

Sewer Users Fee/Tax Collector’s Warrant – February 2025 – After Vice-Chairman Philbrick read the Tax Collector’s Sewer Users Fee Warrant to collect the taxes in the matter of sewer users fees for the February 2025 Bill Commitment 250228 in the amount of \$247,443.34 and for the February 2025 Final Bills issued in the amount of \$770.51, the commissioners signed this warrant as presented.

Discussion & Information Items

Financials - Review of financials related to water and sewer projects, including account balances and upcoming disbursements. \$14,000 in interest accrued last month in the ICS account.

Curtis Wells (Scada) – Discussion on decommissioning the generator at Curtis Well and installing a plug for a portable generator.

Director Jim Pouliot requested a motion to remove the generator at Curtis Well and install a plug in for the portable generator.

Upon motion by Vice-Chairman Philbrick, seconded by Commissioner Knott, to remove the generator at Curtis Well, unanimously approved as presented by the 3:0 roll call

Dale White: announced “Aye”
Hunter Philbrick : announced “Aye”
Eric Knott: announced “Aye”

Projects – Nashua Street Booster Pump Station is almost up and running. \$756,453.50 is left for the project.

Hydrant Rental Fees – Discussion on complaints about snow removal; it is not part of the rental but more of a courtesy. DPW helped with sidewalks, there were back-to-back storms causing these challenges.

Distribution Crew- Refer to Neal Beauregard appointment Conversation.

Water Crew Updates – Currently dealing with issues with drinking water wells having blown motors, possibly due to power surges. Crew was able to get Well 2A up and running. Eversource to put a meter on the buildings.

Wastewater Crew – Update on the installation of a new wastewater screen conveyor upgrade, and the resolution of minor bugs.

Adjournment – **At 12:10 p.m. upon motion by Chairman White, seconded by Commissioner Knott, the meeting was unanimously adjourned by the 3/0 vote.**

Hunter Philbrick: **announced “Aye”**
Dale White: **announced “Aye”**
Eric Knott: **announced “Aye”**

Future Meeting – 11:00 a.m. Monday, March 31, 2025: Board of Commissioners’ meeting, at the Water Utilities Department, 564 Nashua Street

_____	_____
Dale White, Chairman	Date
_____	_____
Hunter Philbrick, Vice-Chairman	Date
_____	_____
Eric Knott, Commissioner	Date