

# **Milford Water/Wastewater Commissioners' Meeting Minutes**

## **March 31, 2025**

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**Meeting ID: 816 3335 8881**

**Passcode: 310166**

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Present: **Dale White**, Chairman, via phone, **Hunter Philbrick**, Vice-Chairman, **Eric Knott**, Commissioner **James Pouliot**, Director, **Jodie Gaffney**, Administrative Assistant, **James Soucy**, Deputy Director.

**Call to Order & Introductions** Vice-Chairman Philbrick called this meeting to order at 11:03 a.m.

**Press and Public Comments** none

### **Decisions & Approvals**

**BOC Meeting Minutes – 3/17/2025** Upon motion by Vice Chairman Philbrick, seconded by Commissioner Knott, the 3/17/2025 meeting minutes were unanimously approved 3/0, as presented, by the 3:0 roll call

**Hunter Philbrick** announced “Aye”  
**Dale White:** announced “Aye”  
**Eric Knott:** announced “Aye”

### **Discussion & Information Items**

**0 Clifford Street** - Discussion on a property located at the end of Clifford Street, that is half in Milford and half in Amherst. The property owner seeks guidance on connecting to water and sewer services. While Milford water connection is approved, there is controversy over providing sewer service due to historical agreements and jurisdiction issues between the towns. Chairman White commented that a special exception to allow sewer hookup on this street be made. Vice Chairman Philbrick and Commissioner Knott agreed.

**CDS Grant**- Announcement of a \$1.5 million grant from the EPA with a requirement of 20% matching funds to replace a water main on Nashua Street. Discussion includes engineering challenges with an old six-inch main dating back to the 1920s and plans to eventually advance to a new line, with an additional \$2 million grant application for 2026.

Water/Wastewater Commissioner Meeting Minutes  
March 31, 2025

South Street Fire – Three hydrants were used for approximately 255,000 gallons of water with no issues. It was discussed that the cost of water is factored in to hydrant rental fees, and that gate valve maintenance is important.

Ground Breaking Ceremony- Announcement of a groundbreaking ceremony scheduled for May 14th, 2025 at 11:00. Details include potential attendance by officials such as Chris Pappas and Senator Shaheen, and arrangements for catering. It also notes coordination with the Board of Selectmen and entry of a new TA once hired.

Wilton Delinquent Customers - Discussion regarding a new letter drafted by attorneys, addressing the issue of Wilton customers who use Milford’s sewer system while being supplied with Wilton water. The letter, part of the intermunicipal agreement, is aimed at resolving billing and delinquency challenges, with coordination needed with Wilton water and sewer commissions.

**Non-Public Session (RSA91-A:3 II (a)) Personnel –**

At 11:30 a.m. a motion to enter non-public under RSA 91-A:3 II (a) was made by Vice Chairman Philbrick, seconded by Chairman Dale White, by roll call as follows.

**Hunter Philbrick announced “Aye”**  
**Dale White announced “Aye”**  
**Eric Knott announced “Aye”**

At 11:56 a.m. a motion to come out of non-public was made by Vice-Chairman Hunter Philbrick, seconded by Chairman Dale White, by roll call vote 3/0.

**Hunter Philbrick announced “Aye”**  
**Dale White announced “Aye”**  
**Eric Knott announced “Aye”**

Adjournment – At 11:57 a.m. upon motion by Vice Chairman Philbrick, seconded by Commissioner Knott, the meeting was unanimously adjourned by the 3/0 vote.

**Hunter Philbrick: announced “Aye”**  
**Dale White: announced “Aye”**  
**Eric Knott: announced “Aye”**

**Future Meeting** – 11:00 a.m. Monday, April 21, 2025: Board of Commissioners’ meeting, at the Water Utilities Department, 564 Nashua Street

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Dale White, Chairman

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Date

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Hunter Philbrick, Vice-Chairman

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Date

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Eric Knott, Commissioner

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Date